

AGENDA

Community and Culture Committee

Tuesday, 11 June 2024

6:00 PM

Dragon Room

Georges River Civic Centre

Hurstville



OATH OF OFFICE OR AFFIRMATION OF OFFICE

All Georges River Councillors are reminded of their Oath of Office or Affirmation of Office made at the time of their swearing into the role of Councillor.

All Councillors are to undertake the duties of the office of Councillor in the best interests of the people of the Georges River Council area and are to act faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgement.

DISCLOSURES OF INTEREST

All Georges River Councillors are reminded of their obligation to declare any conflict of interest (perceived or otherwise) in a matter being considered by Council or at any meeting of Council.

COMMUNITY AND CULTURE COMMITTEE MEETING

ORDER OF BUSINESS

OPENING

ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges the Bidjigal people of the Eora Nation, who are the Traditional Custodians of all lands, waters and sky in the Georges River area. I pay my respect to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples who live, work and meet on these lands.

APOLOGIES / LEAVE OF ABSENCE

REQUEST TO JOIN VIA AUDIO VISUAL LINK

NOTICE OF WEBCASTING

DISCLOSURES OF INTEREST

PUBLIC FORUM

CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COM016-24	Confirmation of the Minutes of the Community and Culture Committee Meeting held on 13 May 2024	
	(Report by Executive Services Officer)	4

COMMITTEE REPORTS

COM017-24	Draft Local Approvals Policy - Use of Public Land for Public Exhibition	
	(Report by Research and Social Policy Officer)	12
COM018-24	Review of the Georges River Council Sports Advisory Committee	
	(Report by Research and Social Policy Officer)	109
COM019-24	Event Grant to Support 3Bridges NAIDOC 2024 Event	
	(Report by Coordinator Events and Sponsorship)	137

CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Item: COM016-24 Confirmation of the Minutes of the Community and Culture Committee Meeting held on 13 May 2024

Author: Executive Services Officer

Directorate: Office of the General Manager


Matter Type: Previous Minutes

COM016-24

RECOMMENDATION:

That the Minutes of the Community and Culture Committee Meeting held on 13 May 2024, be confirmed.

ATTACHMENTS

Attachment [↓](#)1  Minutes of the Community and Culture Committee Meeting held on 13 May 2024

MINUTES

Community and Culture Committee

Monday, 13 May 2024

6:00 PM

Dragon Room

Georges River Civic Centre

Hurstville

UNCONFIRMED MINUTES



UNCONFIRMED MINUTES

PRESENT

COUNCIL MEMBERS

Councillor Nancy Liu (Chairperson), Councillor Ashvini Ambihaipahar, Councillor Lou Konjarski, Councillor Kathryn Landsberry, Councillor Natalie Mort, Councillor Nick Smerdely, Councillor Sam Stratikopoulos, and Councillor Benjamin Wang.

COUNCIL STAFF

General Manager – David Tuxford, Director Community and Culture - Kristie Dodd, Manager City Life - Margaret Le, Manager Community and Early Learning Services – Jodi Tweed, Coordinator Programming and Operations - Andrew Williams, Coordinator Community Capacity Building - Alexis Drevikovsky, Grants Officer – Elloise Brady, Executive Manager City Futures - Simon Massey, Manager, Office of the General Manager – Vicki McKinley, Executive Services Officer - Marisa Severino, IT Service Desk Technician – Chris Stojanovski, General Counsel – James Fan, Executive Assistant to the Director Community and Culture - Franziska Mintus and Personal Assistant to Manager Cultural Engagement and Library Services – Billie Johnson (Minutes).

OPENING

The Chairperson, Councillor Liu, opened the meeting at 6.00pm.

ACKNOWLEDGEMENT OF COUNTRY

The Chairperson, Councillor Liu acknowledged the Bidjigal people of the Eora Nation, who are the Traditional Custodians of all lands, waters and sky in the Georges River area. She paid her respect to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples who live, work and meet on these lands.

APOLOGIES/LEAVE OF ABSENCE

There were no apologies or requests for leave of absence.

REQUEST TO ATTEND VIA AUDIO VISUAL LINK

There were no requests to attend via Audio Visual Link.

NOTICE OF WEBCASTING

The Chairperson, Councillor Liu advised staff and the public that the meeting is being recorded for minute-taking purposes and is also webcast live on Council's website, in accordance with section 5 of Council's Code of Meeting Practice. This recording will be made available on Council's Website.

CODE OF MEETING PRACTICE

Council's Code of Meeting Practice prohibits the electronic recording of meetings without the express permission of Council.

DISCLOSURES OF INTEREST

Councillor Smerdely disclosed a Significant, Non-Pecuniary Interest in item **COM015-24 Georges River Council Community Grants 2023-2024 Round 2** for the reason that his mother is a member of the board for Jubilee Community Services.

PUBLIC FORUM

There were no registered speakers.

CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COM013-24 Confirmation of the Minutes of the Community and Culture Committee Meeting held on 8 April 2024
(Report by Integrated Planning and Reporting Officer)

RECOMMENDATION: Councillor Konjarski, Councillor Landsberry

That the Minutes of the Community and Culture Committee Meeting held on 8 April 2024, be confirmed.

Record of Voting

For the Motion: Mayor, Councillor Elmir, Councillor Liu, Councillor Ambihaipahar, Councillor Konjarski, Councillor Landsberry, Councillor Mort, Councillor Smerdely, Councillor Stratikopoulos, Councillor Wang

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

COMMITTEE REPORTS

COM014-24 Minutes of the Sports Advisory Committee meeting held 4 April 2024
(Report by Personal Assistant to Manager, City Life)

RECOMMENDATION: Councillor Landsberry, Councillor Smerdely

That the recommendations contained within the Minutes of the Georges River Council Sports Advisory Committee Meeting held on 4 April 2024 be submitted to the Community and Culture Committee for consideration and to be adopted by Council.

Record of Voting

For the Motion: Mayor, Councillor Elmir, Councillor Liu, Councillor Ambihaipahar, Councillor Konjarski, Councillor Landsberry, Councillor Mort, Councillor Smerdely, Councillor Stratikopoulos, Councillor Wang

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

COM015-24 Georges River Council Community Grants 2023-2024 Round 2
(Report by Grants Officer)

Note: Councillor Smerdely left the meeting at 6.07pm.

RECOMMENDATION: Councillor Landsberry, Councillor Ambihaipahar

- (a) That the funding recommendations resulting from Georges River Council Community Grants 2023-2024 Round 2, as detailed in Attachment 1 to this report, be adopted.
- (b) That Council note that funds of \$523.00 not allocated in Community Grants 2023-2024 Round 2 be returned to general revenue as savings.

Record of Voting

For the Motion: Mayor, Councillor Elmir, Councillor Liu, Councillor Ambihaipahar, Councillor Konjarski, Councillor Landsberry, Councillor Mort, Councillor Stratikopoulos, Councillor Wang

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

Note: Councillor Smerdely joined the meeting at 6.09pm.

PROCEDURAL MOTION

MOVE TO CLOSED SESSION

At this stage of the meeting, time being 6.09pm, the Chair, Councillor Liu, advised that the meeting would move into Closed Session in accordance with Section 10A of the *Local Government Act 1993*.

Accordingly, members of the press and public are excluded from the Closed Session and access to the correspondence relating to the item considered during the course of the Closed Session will be withheld.

This action was taken to allow discussion of the following item:

COM015A-24 Lease Agreement between Georges River Council and Olds Park Sports Club Limited

(Report by Coordinator, Programming and Operations)

THAT in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993, the matters dealt with in this report be considered in closed Council Meeting at which the press and public are excluded. In accordance with Section 10A(2) (d(ii)) it is considered the matter commercial information of a confidential nature that would, if disclosed confer a commercial advantage on a competitor of the council.

THAT in accordance with Section 10D it is considered that if the matter were discussed in an open Council Meeting, it would on balance, be contrary to the public interest as it commercial information of a confidential nature that would, if disclosed confer a commercial advantage on a competitor of the council.

That in accordance with the provisions of Section 11(2) of the Act, the reports and correspondence relating to these matters be withheld from the press and public.

The Chair, Councillor Liu asked the Director Community and Culture if any representations had been received from the public that the item should not be discussed in Closed Session.

The Director replied that no representations had been received in relation to the item in Closed Session.

Councillor Liu asked if there were any members of the public gallery who would like to speak on the reasons the Committee proposes to consider the item in Closed Session.

MOTION: Councillor Konjarski, Councillor Landsberry

That in accordance with Section 10A Clause 2 of the Local Government Act 1993, the

Committee enter into Closed Session to discuss item **COM015A-24 Lease Agreement between Georges River Council and Olds Park Sports Club Limited.**

Record of Voting

For the Motion: Mayor, Councillor Elmir, Councillor Liu, Councillor Ambihaipahar, Councillor Konjarski, Councillor Landsberry, Councillor Mort, Councillor Smerdely, Councillor Stratikopoulos, Councillor Wang

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

CLOSED SESSION (CONFIDENTIAL ITEM)

CONSIDERATION OF CONFIDENTIAL RECOMMENDATIONS

COM015A-24 Lease Agreement between Georges River Council and Olds Park Sports Club Limited

(Report by Coordinator, Programming and Operations)

RECOMMENDATION: Councillor Mort, Councillor Konjarski

- (a) That Council approve the General Manager to enter into a Lease agreement between Georges River Council and Olds Park Sports Club Limited, as outlined within this report with the following amendments:
- (b) The subsidy of 50% is granted for years 1 and 2 of the lease.
- (c) The subsidy of 50% for years 3, 4 and 5 is not guaranteed and must be applied for to Council each year.
- (d) The subsidy for years 3, 4 and 5 will be conditional upon Olds Park Sports Club presenting a business case to Council on how they will return to profit, and that all rents are up to date and paid.
- (e) That Council approve the Sub-Lease agreement between Olds Park Sports Club Limited to Meals on Wheels Australia for the term of the Lease as outlined within this report.

Record of Voting

For the Motion: Mayor, Councillor Elmir, Councillor Liu, Councillor Ambihaipahar, Councillor Konjarski, Councillor Landsberry, Councillor Mort, Councillor Smerdely, Councillor Stratikopoulos, Councillor Wang

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

PROCEDURAL MOTION

RETURN TO OPEN SESSION

MOTION Councillor Landsberry, Councillor Konjarski

That the meeting revert to Open Session, the time being 6.16pm.

Record of Voting

For the Motion: Mayor, Councillor Elmir, Councillor Liu, Councillor Ambihaipahar, Councillor Konjarski, Councillor Landsberry, Councillor Mort, Councillor Smerdely, Councillor Stratikopoulos, Councillor Wang

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

OPEN SESSION

CONFIRMATION OF RECOMMENDATIONS FROM CLOSED SESSION

RECOMMENDATION: Councillor Konjarski, Councillor Mort

That the recommendations from the Closed Session in relation to item **COM015A-24 Lease Agreement between Georges River Council and Olds Park Sports Club Limited** be confirmed as recommendations of the Committee.

Record of Voting

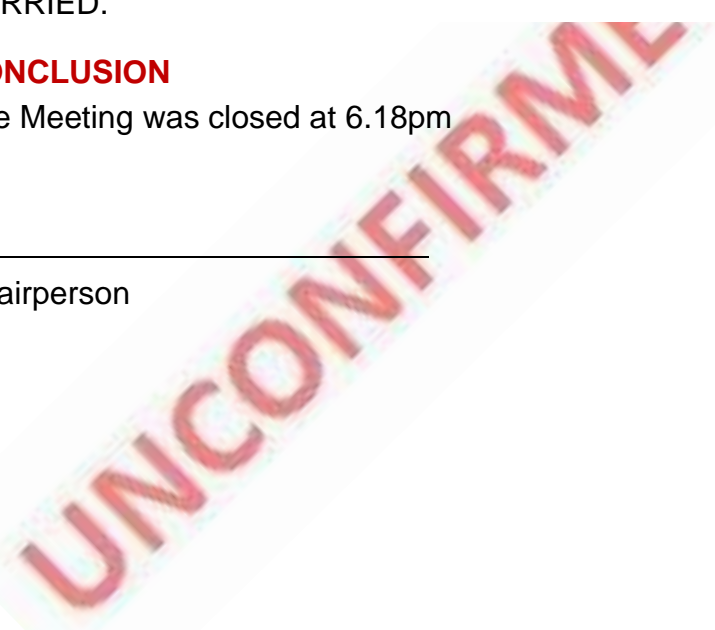
For the Motion: Mayor, Councillor Elmir, Councillor Liu, Councillor Ambihaipahar, Councillor Konjarski, Councillor Landsberry, Councillor Mort, Councillor Smerdely, Councillor Stratikopoulos, Councillor Wang

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

CONCLUSION

The Meeting was closed at 6.18pm

Chairperson



COMMITTEE REPORTS

Item: COM017-24 Draft Local Approvals Policy - Use of Public Land for Public Exhibition

Author: Research and Social Policy Officer

Directorate: Community and Culture

Matter Type: Committee Reports

COM017-24

RECOMMENDATION:

- (a) That the Draft Local Approvals Policy - Use of Public Land (the Policy) be placed on public exhibition for a period of no less than 28 days.
- (b) That submissions received during the public exhibition period be reported back to Council, together with recommended amendments for Council's endorsement.

EXECUTIVE SUMMARY

1. This report seeks Council endorsement to publicly exhibit, for a period of 28 days, the Policy. This exhibition period will allow community members to review the proposed changes and provide feedback, ensuring transparency and community engagement in the policy-making process.
2. The proposed Policy (Attachment 1) establishes a comprehensive framework for determining the suitability of groups and individuals to occupy Council-owned and managed land. This framework ensures that decisions are made in an equitable and transparent manner, adhering to relevant legislative requirements under Section 89 of the *Local Government Act 1993*. It aims to protect the public interest including the protection of the environment, public health and any items of cultural significance while allowing for diverse community activities.
3. The Policy underwent a thorough review from mid-2023 to early 2024, as part of its scheduled update. The review led to clearly defining roles and responsibilities within Council, streamlining approval processes, and the integration of the Street Performance Policy. The Policy now includes standardised formats, updated legislation references, and consolidated information to enhance clarity and compliance.
4. To improve customer ease during the implementation of the Policy, new customer guides were developed to provide clear, simple instructions and checklists. These guides include the pre-existing Event Guide, and the un-designed Customer Guides for Business Use of Footways and Temporary Food Premises. The guides cover essential information such as location requirements, the application process, the responsibilities of approved traders, as well as Council obligations. The guides also aim to facilitate a smoother, more efficient application process, building capacity in community members, to minimise errors, delays or refusals from the process.

BACKGROUND**What is the Local Approvals Policy**

5. The Policy establishes a framework to define reasonable community use of public land as outlined in Section 68 of the *Local Government Act 1993*. In doing so, the Policy safeguards community interest under this framework to maintain quality of life, preserve natural resources, and protect against adverse impacts.

6. The Policy utilises relevant legislation to inform businesses and individuals of exempt activities under the Local Government (General) Regulation 2021 and Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021 and the Environmental Planning and Assessment Act 1979.
7. The Policy also provides businesses and individuals with information on the application process and the approval conditions for activities that require approval by Georges River Council. Approval conditions are in part contributed to legislation that outlines the 'matters for consideration' in the approval process and in part to specific requirements relevant to the Georges River Council local government area (LGA).
8. Activities listed under Section 68 of the *Local Government Act 1993* encompass a diverse range of responsibilities and permissible activities essential for maintaining the well-being and functionality of local communities. The key areas to which these activities pertain to include water supply and drainage work, management of waste, community land, public roads, and other activities. Council can tailor permits for these activities based on the nature, scale, and demand of each activity. However, these conditions protect the public interest including the protection of the environment, public health, and any items of cultural significance.
9. The most in-demand activities are business use of footpaths, events, and street performances. However, the Policy also accommodates moderate or low-demand activities to ensure a diverse range of activities within the LGA. In total, there are 10 permits available under the Policy, including:
 - Application to Place Waste Skip Bin on Roadway
 - Business Use of Footpath Application
 - External Event Application Form
 - Film Production Application for Approval
 - Fundraising Application
 - Road Lane and Footpath Closure Application
 - Road/Footpath Opening Permit Form
 - Stormwater Drainage Application
 - Temporary Food Premises Application Form
 - Temporary Stalls Application (Not Food Related)

Purpose of the Review

10. The Local Approvals Policy underwent a comprehensive review to achieve several key objectives:
 - Provide clear, transparent and consistent criteria and processes for approvals;
 - Ensure consistency and fairness when dealing with applications for approval; and
 - Ensure Council's approvals criteria and processes are readily accessible and understandable to the community.
11. Continuous consultation with internal stakeholders informed the revision of the Policy, aligning with these objectives. The thorough review occurred from mid-2023 to early 2024 to consolidate all clauses containing accurate information as endorsed by stakeholders.
12. An extensive consultation was conducted with key internal stakeholders from various business units to guide the development of the Policy including:

- Community and Culture
 - City Life
 - City Technical Services
 - Development and Building
 - Environmental Health and Regulatory Services
 - Strategic Placemaking
 - Strategic Property
13. A further report detailing any submissions received during the public exhibition period, will be submitted to Council together with recommended amendments, for Council's consideration and endorsement in September 2024.

Improvements for Streamlining

14. The review process has resulted in the clarification and consolidation of the roles and responsibilities for various activities within the Policy, due to realignments within the organisational structure. The purpose of changing the Policy owner and clarifying delegations is to enhance accountability and ownership of the Policy implementation and ongoing review.
15. The Policy includes refinement of application and approval conditions to eliminate unnecessary steps or redundant approvals whilst reducing bottlenecks in the approval process for customers.
16. The information provided per activity was structured to meet a standardised format to improve the efficiency of navigation of the document for both staff and customers.
17. Consistency has been incorporated across approval conditions for all activities, to ensure that staff can apply the Policy uniformly across different cases or scenarios and to reduce the likelihood of errors or discrepancies in permit application.
18. Since the Street Performance Policy falls under Section 68 of the *Local Government Act 1993*, integrating it into the Policy streamlines processes and promotes fair and equitable treatment for community members lodging applications for approval. As such, it is recommended that the Street Performance Policy is repealed upon the final adoption of the Policy.

Updates for Compliance

19. Significant enhancements to improve clarity including formatting adjustments, consolidation of language in the Policy and relevant applications, removal of duplicate information, and updating references to the latest legislation and standards. These changes ensure that conditions stipulated for enforcement and compliance actions are precise and specific, facilitating their effective utilisation for these purposes.
20. Restructuring of the overarching document to specify legislative compliance and policy conditions relevant to all activities, placing it at the forefront of the Policy. To satisfy the requirements of Section 158 ("Preparation of draft local policy for approvals") of the *Local Government Act 1993*.
21. The remaining part of the Policy was organised in accordance with the subheadings of Section 68 of the *Local Government Act 1993* with relevant activities located under each sub-heading. Improvements to the overarching structure assist in compliance, and the standardised format contributes to building a comprehensive policy framework.

Enhancements to the Customer Experience

22. Activates under Section 68 are either applicable to be conducted across the LGA or are required to be conducted at selected locations as listed under Appendix G of the Policy. The following permits are required to comply with Appendix G:
 - External Event Application Form
 - Film Production Application for Approval
 - Fundraising Application
 - Temporary Food Premises Application Form
 - Temporary Stalls Application (Not Food Related)
23. Internal stakeholder engagement was utilised to review this list and determine whether locations should be added, removed, or modified. A comparison reflecting the previous locations, and suggested locations are shown in Attachment 2. Further stakeholder engagement is sought for the allocated areas as part of the public exhibition period.
24. Following recommendations from stakeholder consultation, Diment Way and Central Plaza have been merged into Hurstville Plaza. "Hurstville Interchange Park" has been added to the list of allocated areas. Additionally, Council may apply more stringent conditions for use in Hurstville Plaza and Kogarah Town Square. The purpose of this was to maintain the list of places where customers can participate in activities, while safeguarding prominent areas to elevate the activations at these spaces.
25. The Policy necessitated additional Customer Guides, to help customers navigate the complexity of legislative conditions for permits with extensive approval conditions and to enhance customer ease of access. In simplifying approval conditions, we better serve our culturally and linguistically diverse community, especially the 53% who speak languages other than English at home.
26. The first, and pre-existing customer guide was developed in 2023 for the Event Guide (Attachment 3). The Event Guide served as a valuable resource for community members, clearly communicating the roles and responsibilities involved in holding an event on public land. The structure of the Events Guide was used to develop additional customer guides, ensuring consistency among the guides referred to within the Policy.
27. The Customer Guide for Business Use of Footways (Attachment 4) lists pertinent information for approval holders including location requirements, application process, approved trader responsibilities, council responsibilities, and an A-Z of approvals. The guide features three checklists: an application checklist, clearance requirements, and furniture requirements. By using simple language, the guide aims to effectively communicate the roles and responsibilities of approval holders.
28. The Customer Guide for Temporary Food Premises (Attachment 5) details the application criteria for a food permit, the application process, approved permit holder responsibilities, an application checklist, and the terms of approval. With a clear and accessible layout, customers are also less likely to overlook important information or make errors in their applications. This reduces the likelihood of delays or rejections, leading to a smoother and more efficient approval process.

FINANCIAL IMPLICATIONS

29. No budget impact for this report.

RISK IMPLICATIONS

30. If this Policy is not endorsed, Council will not comply with the requirements outlined in Section 158 ("Preparation of Draft Local Policy for approvals") of the *Local Government Act 1993*.
31. Inadequate or ineffective approval processes could pose risks to public safety or the environment.
32. Diminished customer satisfaction due to potential confusion regarding the procedures for obtaining approvals under Section 68 of the *Local Government Act 1993*.
33. Failure to implement this policy would heighten the risk of customers incurring additional fines, as the lack of clarity in the initial policy leaves them susceptible to misunderstanding their roles and responsibilities as permit holders.

COMMUNITY ENGAGEMENT

34. Should Council approve the revised draft Policy, it will be placed on public exhibition on Council's Your Say website for a period of no less than 28 days.

FILE REFERENCE

D24/139157

ATTACHMENTS

Attachment [↓1](#) Local Approvals Policy - Use of Public Land



Attachment [↓2](#) Comparison of Locations



Attachment [↓3](#) Customer Guide for Holding an Event



Attachment [↓4](#) Customer Guide for Business Use of Footways



Attachment [↓5](#) Customer Guide for Temporary Food Premises





Draft Local Approvals Policy - Use of Public Land

2024

Policy administration

Dates	Policy approved xx/xx/xxxx (date to be added by Policy Specialist) This policy is effective upon its approval. Policy is due for review xx/xxxx (If a particular review date is required, please specify, otherwise the Senior Policy Specialist will set a review date at 3 years from the date the policy is approved which is the maximum review period)
Approved by	Council Meeting xx/xx/xxxx Council Resolution xxxx
Policy Type	<input type="checkbox"/> Executive Policy <input checked="" type="checkbox"/> Council Policy
Exhibition Period	<i>Include date of exhibition to the public or consultative committee, if relevant</i>
Policy Owner	Manager of City Life, Community and Culture
Related Documents	<ul style="list-style-type: none"> • Australian Building Codes Board, National Construction Code (Volumes one, two and three) 2020 • Georges River Council Enforcement Policy • Georges River Council Smoke Free Policy for Outdoor Areas 2024 • Georges River Council Stormwater Management Policy • NSW Food Authority's Guidelines for Food Businesses as Temporary Events 2020 • NSW Food Authority's Guidelines for Mobile Food Vending Vehicles • RMS Corporate Policy for Mobile Vending in Rest Areas
Appendices	Appendix A – PART A: Structures or Places of Public Entertainment Appendix B – PART B: Water Supply, Sewerage, and Stormwater Drainage Work Appendix C – PART C: Management of Waste Appendix D – PART D: Community Land Appendix E – PART E: Public Roads Appendix F – PART F: Other Activities Appendix G – Designated Areas for Activities on Public Land Appendix H – Classified Roads in the LGA
References & Legislation	<ul style="list-style-type: none"> • Disability Discrimination Act 1992 • Domestic Animal Act 1994 • Environment Operations Act 1997 • Environmental Planning and Assessment Act 1979 • Food Act 2003 • Food Regulation 2015 • Food Standards Code Legislation

	<ul style="list-style-type: none"> • <i>Liquor Act 2007</i> • <i>Local Government (General) Regulation 2021</i> • <i>Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021</i> • <i>Local Government Act 1993</i> • <i>National Parks and Wildlife Act 1974</i> • <i>NSW Disability Inclusion Act 2014</i> • <i>NSW Smoke-Free Environment Act 2000</i> • <i>NSW Smoke-Free Environment Regulation 2016</i> • <i>Parliamentary Electorates and Elections Act 1912</i> • <i>Plumbing and Drainage Act 2011</i> • <i>Protection of the Environment Operations Act 1997</i> • <i>Public Spaces (Unattended Property) Act 2021</i> • <i>Road Transport Act 2013</i> • <i>Roads Act 1993</i> • <i>Roads Regulation 2018</i> • <i>Smoke-Free Environment Act 2000</i> • <i>State Environmental Planning Policy (Exempt and Complying Development Codes) 2008</i> • <i>Work Health and Safety Act 2011</i> • <i>Work Health and Safety Regulation 2017</i>
<p>Document Identifier</p>	<p>Policy #: <i>Allocated by Senior Policy Specialist once policy is approved (includes the version number)</i> Doc #: D24/68494</p>
<p>Breaches of Policy</p>	<p>Breaches of any policy will be dealt with and responded to in accordance with adopted codes and/or relevant legislation.</p>
<p>Record Keeping</p>	<p>All documents and information obtained in relation to the implementation of this policy will be kept in accordance with the NSW State Records Act 1998, Georges River Council’s Corporate Records Policy and adopted internal procedures.</p>

Purpose

The purpose of this Policy is to prescribe where approval is required from the Council, and where such approval is exempted, before carrying out an activity prescribed under section 68 of the *Local Government Act 1993* (Act) – which is summarised by **Table 1** below.

This Policy has been prepared pursuant to Chapter 7, Part 3 of the Act and consists of the following three parts:

Part 1: Specify the circumstances in which a person would be exempt from the necessity to obtain a particular approval of the council.

Part 2: Specify the criteria which the council must take into consideration in determining whether to give or refuse approval of a particular kind.

Part 3: Specify other matters relating to approvals.

The objectives of the Council's Local Approvals Policy are to:

- Provide clear, transparent and consistent criteria and processes for approvals;
- Ensure consistency and fairness when dealing with applications for approval; and
- Ensure Council's approvals criteria and processes are readily accessible and understandable to the community.

Scope

This Policy applies to the activities prescribed under section 68 of the Act that are proposed to be undertaken on public land within the Georges River Council local government area (LGA) that is controlled by Georges River Council.

Key provisions of the Act relating to section 68 activities include (but are not limited to):

- Chapter 7, Part 1 of the Act – Approvals; and
- Chapter 7, Part 5 of the Act – Appeals.

It is an offence to undertake an activity without approval from Council, where the circumstances of the activity meant that approval was required under the Act and this policy, or to undertake an activity contrary to an approval given by under this policy.¹ Council may carry out enforcement action in respect of such offences as provided by the Act and guided by Council's [Enforcement Policy](#), which may include penalty notices; giving of orders; and Court proceedings.²

¹ ss 124-157, 626-627 *Local Government Act 1993*

² ss 672-679 *Local Government Act 1993*; s 398 and sch 12 *Local Government Regulation (General) 2021*.

Nothing in this Policy limits the effect of legislation (including but not limited to the *Local Government Act 1993*) on an activity which requires approval or is exempt from approval under this Policy, including whether any other approval from Council or another government agency is required under legislation other than the *Local Government Act 1993*.

Table 1 summarises section 68 activities, which generally require the approval of Council, unless otherwise exempted by this Policy, or the Act provides that the activity can be carried out without approval of Council.

TABLE 1: SECTION 68
PART A: Structures or places of public entertainment
1. Install a manufactured home, moveable dwelling or associated structure on land
PART B: Water supply, sewerage, and stormwater drainage work
1. Carry out water supply work
2. Draw water from a council water supply or a standpipe or sell water so drawn
3. Install, alter, disconnect or remove a meter connected to a service pipe
4. Carry out sewerage work
5. Carry out stormwater drainage work
6. Connect a private drain or sewer with a public drain or sewer under the control of a council or with a drain or sewer which connects with such a public drain or sewer
PART C: Management of waste
1. For fee or reward, transport waste over or under a public place
2. Place waste in a public place
3. Place a waste storage container in a public place
4. Dispose of waste into a sewer of the council
5. Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility
6. Operate a system of sewage management (within the meaning of Section 68A)
PART D: Community Land
1. Engage in a trade or business
2. Direct or procure a theatrical, musical or other entertainment for the public
3. Construct a temporary enclosure for the purpose of entertainment

-
4. For fee or reward, play a musical instrument or sing

 5. Set up, operate or use a loudspeaker or sound amplifying device

 6. Deliver a public address or hold a religious service or public meeting

PART E: Public Roads

1. Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway

2. Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road

PART F: Other Activities

1. Operate a public car park

2. Operate a caravan park or camping ground

3. Operate a manufactured home estate

4. Install a domestic oil or solid fuel heating appliance, other than a portable appliance

5. Install or operate amusement devices

6. Use a standing vehicle or any article for the purpose of selling any article in a public place

7. Carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations

Definition of Terms

This policy adopts the definition of terms under the *Local Government Act 1993*.

Term	Meaning
<i>Amusement Device</i>	A device that is designed primarily for the use of children 12 years of age or under and includes such amusement devices as mini-Ferris wheels, battery-operated cars and miniature railways but, in the case of rotating amusement devices, includes only those devices that have a maximum rotation of 14 revolutions per minute.
<i>Approval</i>	Approval of an activity is listed in the Table of Section 68 in the Act and should not be confused with any requirement for a 'Development Consent' issued in accordance with the provisions of the <i>Environmental Planning and Assessment Act 1979</i> .
<i>Authorised Council Officer</i>	means-- a) an employee of a council generally or specially authorised by the council in respect of or whose duty it is to deal with, or to act regarding, any acts, matters or things in relation to which the expression is used, or b) a police officer.
<i>Classified Roads</i>	Any of the following: a main road, a state highway, a freeway, a controlled access road, a secondary road, a tourist road, a tollway, a State work. See <i>Roads Act 1993</i> , Part 5 for further details.
<i>Community Land</i>	Land vested in a Council that is kept for use by the general public such as parks and reserves.
<i>Domestic Greywater</i>	Wastewater from washing machines, laundry tubs, showers, hand basins and baths, but does not include wastewater from a kitchen, toilet, urinal or bidet.
<i>Domestic Greywater Diversion</i>	The installation and operation of a system for diverting greywater generated on residential premises to a garden or lawn on those premises but does not include the manual collection and re-use of greywater (for example, by means of a bucket or similar receptacle).
<i>Mobile Vending Vehicle</i>	All types of registered or unregistered vehicles that are used for the sale of articles, on a public road or in a public place, making brief intermittent stops, and do not involve the erection of stalls, hoardings or any other physical structures.
<i>Offensive noise</i>	Noise that by reason of its level, nature, character or quality or the time at which it is made, or any other circumstances: a) a person who is in or on any Council land must not play or operate any device that produces a sound so that the sound is heard within a habitable room of any dwelling; or b) interferes unreasonably with (or is likely to interfere unreasonably with) the comfort or repose of a person who is outside the premises from which it is emitted; or

	As prescribed by the regulations as defined in the Protection of the Environment Operations Act 1997.
<i>Operational land</i>	Land vested in the Council that is not generally open to the public but is used by the Council to carry out its functions such as a works depot or Council garage.
<i>Public land</i>	means any land (including a public reserve) vested in or under the control of the council, but does not include-- a) a public road, or b) land to which the Crown Land Management Act 2016 applies, or c) a common, or d) a regional park under the National Parks and Wildlife Act 1974.
<i>Public Meeting</i>	means an assembly held for a public purpose to which admission may ordinarily be gained by members of the public (whether on payment of money, or other consideration, as the price or condition of admission), but does not include an assembly held for religious worship only.
<i>Real Estate Advertising Sign</i>	A sign used by real estate agents to notify members of the public of a property associated with their business, whether for sale, sold, rent, lease etc. Generally, a small sign placed temporarily on public land, not a 'for sale' sign located at a property.
<i>Section 68 activity</i>	Refers to all the activities specified in the table prescribed by section 68(1) of the <i>Local Government Act 1993</i> .
<i>Smoking</i>	The use, consumption, holding or otherwise having control over a tobacco product, non-tobacco smoking product or e-cigarette that is generating (whether or not by burning) smoke or an aerosol or vapour.
<i>Standing vehicle</i>	Any vehicle whether registered or not which is stationary on a public road to sell any article. Note: For the purposes of this Policy a 'standing vehicle' includes any Mobile Food Vending vehicle that has stopped to make a sale.
<i>Street vending</i>	Involves the selling of articles either directly from a stall or a standing vehicle on a public road or public land.
<i>Temporary stall</i>	A stall that is set up for a specific or occasional event with temporary equipment and appliances to sell articles. Temporary stalls may include the installation of a tent, marquee or similar temporary structure.
<i>Temporary Structure</i>	Any or all of the following installed on or above a public place: <ul style="list-style-type: none"> • Type-A Hoarding - a plywood sheet fence, with or without scaffolding used to enclose or isolate a work area from the public place. • Type-B Hoarding - an overhead protective structure constructed of a steel frame that provides a barrier from objects that may fall from a work area into the public place and where necessary, to also enclose a worksite by means of a plywood sheet fence: <ul style="list-style-type: none"> a) cantilevered work platforms; b) scaffolding.

Item: COM018-24 Review of the Georges River Council Sports Advisory Committee

Author: Research and Social Policy Officer

Directorate: Community and Culture

Matter Type: Committee Reports

COM018-24

RECOMMENDATION:

- (a) That Council complete the trial of the Georges River Council Sports Advisory Committee.
- (b) That Council endorse the establishment of a Sports Advisory Committee as an official Committee of Council, commencing November 2024.
- (c) That Council note the reviewed and updated Terms of Reference for the Sports Advisory Committee, to be endorsed by the Sports Advisory Committee at its first meeting.
- (d) That Council elect three Councillors to the Sports Advisory Committee in line with nominations of all other Committees of Council in October 2024. Noting, that Council representatives are for the duration of a Council term.
- (e) That Council note operational improvements to the Sports Advisory Committee.

EXECUTIVE SUMMARY

1. On 31 October 2022, Georges River Council approved the establishment of the Georges River Council Sports Advisory Committee (the Committee) for a trial period of one year (CCL097-22/COMO42/22).
2. After the trial year, a review was conducted to assess the Committee's success in meeting its objectives. This review involved collecting feedback via a survey distributed to Committee members, Councillors and the broader community coupled with reviewing attendance records of each meeting. A thorough analysis of the survey responses considered the diverse perspectives of participants based on their roles and affiliations.
3. This report presents the results of the review and recommends that the Council establish the Committee as an official Advisory Committee, with updates to the Terms of Reference and operational improvements. These updates are based on feedback from external and internal stakeholders, collected through the survey and internal consultations. The results of the review and the proposed changes to the Terms of Reference are detailed in this report.

BACKGROUND**What is the Sports Advisory Committee?**

4. The Committee provides a forum for the dissemination and consideration of information pertaining to relevant Council strategies and will represent the views of local sporting bodies relating to sporting matters.
5. The Committee is an Advisory Committee to Council and the local sporting bodies within the Georges River local government area (LGA). The Committee does not have the power to direct Council resources or Council officers but may make recommendations to Council to assist in its decision-making process.
6. Representatives from each of the local sporting bodies active in the Georges River LGA, who attend the meetings of the Committee shall have the endorsement to attend and

represent the interests of their respective sporting club, sporting organisation or sporting association.

7. The objective of the Committee is as follows:
 - (a) Provide a forum for dissemination and consideration of information to local sporting bodies;
 - (b) Encourage participation from members of all local sporting bodies in Council's decision-making processes;
 - (c) Promote cross-code collaboration between local sporting bodies to achieve greater utilisation of facilities and fields; and
 - (d) Assist Council in the identification of current and future sporting needs for the community including infrastructure and capital works requirements, maintenance requirements and investment in new facilities.
8. Recommendations of the Committee from 2023-2024 are attached for reference in Attachment 1. Topics presented each meeting are detailed in this attachment.

Approach to the Review

9. The review was conducted via an anonymous survey distributed to Members of the Committee, Councillors, relevant Council officers, and community members from local sporting organisations and clubs. Survey participants were given the opportunity to provide detailed feedback on various aspects of the Committee's role, function, and participation, enabling a thorough examination of the extent to which it meets the objectives.
10. To supplement the survey findings, the attendance records were reviewed for all five Committee meetings. Attendance statuses, including "In Attendance," "Remote," "Absent," and "Left Halfway," were recorded for each meeting, allowing for a comprehensive assessment of member engagement and commitment over the duration of the review period.

Outcome of the Review

11. A detailed analysis of the survey responses was undertaken, taking into account the diverse perspectives of the participants based on their respective roles and affiliations. This inclusive approach aimed to ensure a holistic understanding of the Committee's effectiveness and significance, considering viewpoints from multiple stakeholders.
12. The initial survey collected responses varying on participant type. To provide an overall perspective of the experiences of the participants, their responses have been compiled and analysed to inform the reviews findings. The findings derived from this comprehensive analysis were summarised in the Committee Engagement Outcomes (Attachment 2), which serves as a detailed overview of the survey results. This summary not only highlights the strengths and successes of the Committee but also identifies areas for improvement and potential challenges.
13. The Attendance of Meetings document (Attachment 3) provides the results of the attendance record, accompanied by a concise analysis and a visual representation of attendance trends. Key insights derived from this attachment reveal a decline in meeting attendance over time, with participation dropping from 92% at the initial meeting on 27 March 2023 to 57% at the most recent meeting on 4 April 2024. This decline highlights the need for the Committee to assess the underlying reasons behind fluctuating attendance rates and to implement strategies to address any challenges hindering member participation.

Recommendations

14. Findings from the review determined that there is widespread support for the continuation of the Sports Advisory Committee. Given this positive feedback, it is recommended that Council concludes the trial period for the Committee.
15. This report also recommends that Council endorse the establishment of a Sports Advisory Committee as an official Committee of Council, commencing November 2024. This transition signifies not only the success and value demonstrated by the committee during its trial phase but also underscores its essential role in understanding the needs and priorities of the sporting community within the Georges River LGA.
16. The updated Terms of Reference for the Sports Advisory Committee are to be noted by Council and endorsed by the Sports Advisory Committee at its first meeting. Updates to the Terms of Reference (see Attachment 4) reflect the Committee's nature and member contributions. For instance, it is recommended that the Committee be seen as another advisory committee and can be called upon to consult on matters relevant to sport and open space outside of these quarterly meetings. The purpose of this is to garner their expertise and understanding in the area of community sport.
17. Subsequent to this endorsement, an induction meeting for members will be held. This induction will serve to outline member responsibilities, provide comprehensive information on the Committee's purpose and objectives, and inform members of Council process that shapes the structure and meeting format. This will ensure that all members are well-informed and fully prepared to actively participate in the Committee.
18. It is also recommended that Council elect three Councillors to the Sports Advisory Committee in line with nominations of all other Committees of Council in October 2024, and noting that Council representatives are for the duration of a Council term.
19. To enhance cross-code engagement, operational improvements are suggested. This includes opening the meeting room allocated for the Committee 30 minutes prior to the Committee meeting to encourage informal discussions. Additionally, the Council will allocate one item on each agenda for the purpose of discussion to further facilitate engagement.
20. Key changes to the Terms of Reference are reflected below:

Section	Update
Name and Purpose	<ul style="list-style-type: none"> • The Committee may be called upon for any community engagement or consultation relevant to sports and open space. • Consultation in the decision-making process is optional and at the Council's discretion.
Objective	<ul style="list-style-type: none"> • Amend the objectives to represent the nature of the meetings more clearly.
Membership	<ul style="list-style-type: none"> • Restructure current voting members to include 1 nominated Councillor as Chairperson and 2 nominated Councillors, with one elected as the alternate Chairperson. • All Councillor members are allowed to elect a proxy in their absence to ensure that there is always 3 Councillor representatives on the Committee.

Authority	<ul style="list-style-type: none"> • Include dissemination of information in members' responsibilities.
Term of the Committee	<ul style="list-style-type: none"> • Members missing two meetings without an apology, will cease to be members of the committee. • Subsequent to this, an Expression of Interest (EOI) will be circulated to find a suitable replacement for the vacant position.
Frequency of Meeting	<ul style="list-style-type: none"> • Schedule meetings for a consistent Thursday of each quarter.

COM018-24

FINANCIAL IMPLICATIONS

21. No budget impact for this report.

RISK IMPLICATIONS

22. Should Council not endorse the Committee, the objectives of the Committee outlined in point 7 will not be achieved.

COMMUNITY ENGAGEMENT


23. Targeted stakeholder engagement was facilitated through the publicly available YourSay survey which informed the findings of this report.

24. Future communication plans will be developed when necessary to the release an Expression of Interest for the purpose of attracting new committee members.

FILE REFERENCE

D24/139226

ATTACHMENTS

Attachment [↓1](#)  Recommendations from Georges River Council Sports Advisory Committee Meetings - 2023 to 2024 - Community and Culture Committee Meeting Report - 11 June 2024 attachment

Attachment [↓2](#)  Committee Engagement Outcomes

Attachment [↓3](#)  Attendance at Meetings

Attachment [↓4](#)  Updated Terms of Reference

Item: COM019-24 Event Grant to Support 3Bridges NAIDOC 2024 Event

Author: Coordinator Events and Sponsorship and Coordinator Community Capacity Building

Directorate: Community and Culture

Matter Type: Committee Reports

COM019-24

RECOMMENDATION:

That Council approve the Event Grant of \$8,455 (\$6,790 financial and \$1,665 in-kind value) to support the '3Bridges NAIDOC 2024' event to be held on 10 July 2024 at Carss Bush Park.

EXECUTIVE SUMMARY

1. Georges River Council receives requests from the community to support community events and initiatives. In accordance with the Georges River Council Grants and Donations Policy (2023), each application is assessed using the Policy's Funding Determination Model, requests over \$2,000 and recommendations are made to Council.
2. 3Bridges hosts an annual community event in the Georges River area, consisting of markets that showcase Aboriginal and Torres Strait Islander businesses, including various community organisations. Entertainment includes stage performances and music, an Oztag competition, rides and most importantly, seniors' engagement.

BACKGROUND

3. On 10 May 2024, Council received correspondence from 3Bridges Community Ltd requesting financial support for the proposed '3Bridges NAIDOC 2024' event.
4. NAIDOC is about celebrating and respecting Aboriginal and Torres Strait Islander peoples of Australia. This event aims to connect our diverse local community, building partnerships with other local organisations, and celebrating culture.
5. NAIDOC Week (National Aboriginal and Islanders Day Observance Committee) occurs annually in July, and celebrates the history, culture, and achievements of Aboriginal and Torres Strait Islander peoples.
6. Council is not hosting its own NAIDOC event in 2024 but would still like to demonstrate support by way of financial and in-kind contributions.
7. '3Bridges NAIDOC 2024' will be held at Carss Bush Park on Wednesday, 10 July 2024. The recommendation to Council for the support of this event is \$8,455 (\$6,790 financial and \$1,665 in-kind value). Grant support will contribute to the cost of event infrastructure, waste management and entertainment, site fees, access to power and amenities fees.
8. The event satisfies Council's Community Strategic Plan goal 1.1 of 'Our Community is socially and culturally connected, and 'We strive for social equity'. The event also aligns with Council's Social Justice Charter by promoting participation and equity empowering local Aboriginal and Torres Strait Islander businesses through this opportunity to showcase and sell their products.
9. Toni Golovodovski (Co-Chair of the Committee) endorsed the support of Council quoting "We had a very productive meeting and the 3Bridges team are well organised and I believe that the Council should support them with sponsorship. They acknowledged our

concerns in regard to proper cultural protocols and will take on our feedback and make the appropriate arrangements."

10. 3Bridges is a community services organisation that delivers services in the areas of aged care and disability, health services, youth services, outside school hours care and early intervention services.
11. The lead planner for 3Bridges' NAIDOC 2024 event is Will Gordon, who was voted Third Sector First Nations Leader of the Year in 2023. Will is a proud Kabi-Kabi Goreng Goreng man and the Aboriginal Targeted Programs Coordinator at 3Bridges. Mr Gordon works closely with community in South-Eastern Sydney to deliver the Indigenous Learning Program in primary and high schools with his team. This program supports young Aboriginal & Torres Strait Islander peoples to connect with culture and learn about history through art, yarning, and Indigenous games.

FINANCIAL IMPLICATIONS

12. Within budget allocation.
13. Requests for sponsorship from 3Bridges Community Ltd were assessed in accordance with the Community Benefit Criteria as outlined in Georges River Council Grants and Donations Policy (2023).
14. The total amount for Council's approval is \$8,455 consisting of:
 - (a) Total financial value: \$6,790
 - (b) Total in-kind value: \$1,665
15. Funding is available within the 2023/24 Community Capacity Building budget allocation for outgoing community event sponsorship.

Organisation	Event Date	Event	Requested Amount	Recommended Financial	Recommended In-kind	Recommended total amount
3Bridges Community Ltd	10/07/24	3Bridges NAIDOC 2024	\$8,455.00	\$6,790.00	\$1,665.00	\$8,455.00
TOTAL			\$8,455.00			\$8,455.00

RISK IMPLICATIONS

16. The event satisfies the criteria stated in the Event Grant Guidelines and the Georges River Council Grants and Donations Policy (2023). As part of the original Event Application Form, the event organiser provides and implements a risk assessment for the event.

COMMUNITY ENGAGEMENT

17. Community engagement was conducted including:
 - (a) Council's Aboriginal and Torres Strait Islander Advisory Committee consisting of 9 voting members representing the voices of Bidjigal Traditional Owners, Aboriginal and Torres Strait Islander residents, and Aboriginal and Torres Strait Islander peoples who have connections to Georges River. The Committee also includes 3 Council staff who are non-voting members.
 - (b) Council's Aboriginal and Torres Strait Islander Advisory Committee were engaged to participate in community consultation sessions aimed at planning '3Bridges NAIDOC 2024'.

FILE REFERENCE

D24/134099

ATTACHMENTS

Nil

COM019-24