

AGENDA

Assets and Infrastructure Committee

Monday, 08 July 2024

7:00 PM

Waratah Room

Georges River Civic Centre

Hurstville



OATH OF OFFICE OR AFFIRMATION OF OFFICE

All Georges River Councillors are reminded of their Oath of Office or Affirmation of Office made at the time of their swearing into the role of Councillor.

All Councillors are to undertake the duties of the office of Councillor in the best interests of the people of the Georges River Council area and are to act faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgement.

DISCLOSURES OF INTEREST

All Georges River Councillors are reminded of their obligation to declare any conflict of interest (perceived or otherwise) in a matter being considered by Council or at any meeting of Council.

ASSETS AND INFRASTRUCTURE COMMITTEE MEETING

ORDER OF BUSINESS

OPENING

ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges the Bidjigal people of the Eora Nation, who are the Traditional Custodians of all lands, waters and sky in the Georges River area. I pay my respect to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples who live, work and meet on these lands.

APOLOGIES / LEAVE OF ABSENCE

REQUEST TO JOIN VIA AUDIO VISUAL LINK

NOTICE OF WEBCASTING

DISCLOSURES OF INTEREST

PUBLIC FORUM

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CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Item: ASS019-24 Confirmation of the Minutes of the Assets and Infrastructure Committee Meeting held on 11 June 2024

Author: Executive Services Officer

Directorate: Office of the General Manager

Matter Type: Previous Minutes

RECOMMENDATION:

That the Minutes of the Assets and Infrastructure Committee Meeting held on 11 June 2024, be confirmed.

ATTACHMENTS

Attachment [↓](#)1 Minutes of the Assets and Infrastructure Committee Meeting held on 11 June 2024



MINUTES

Assets and Infrastructure Committee

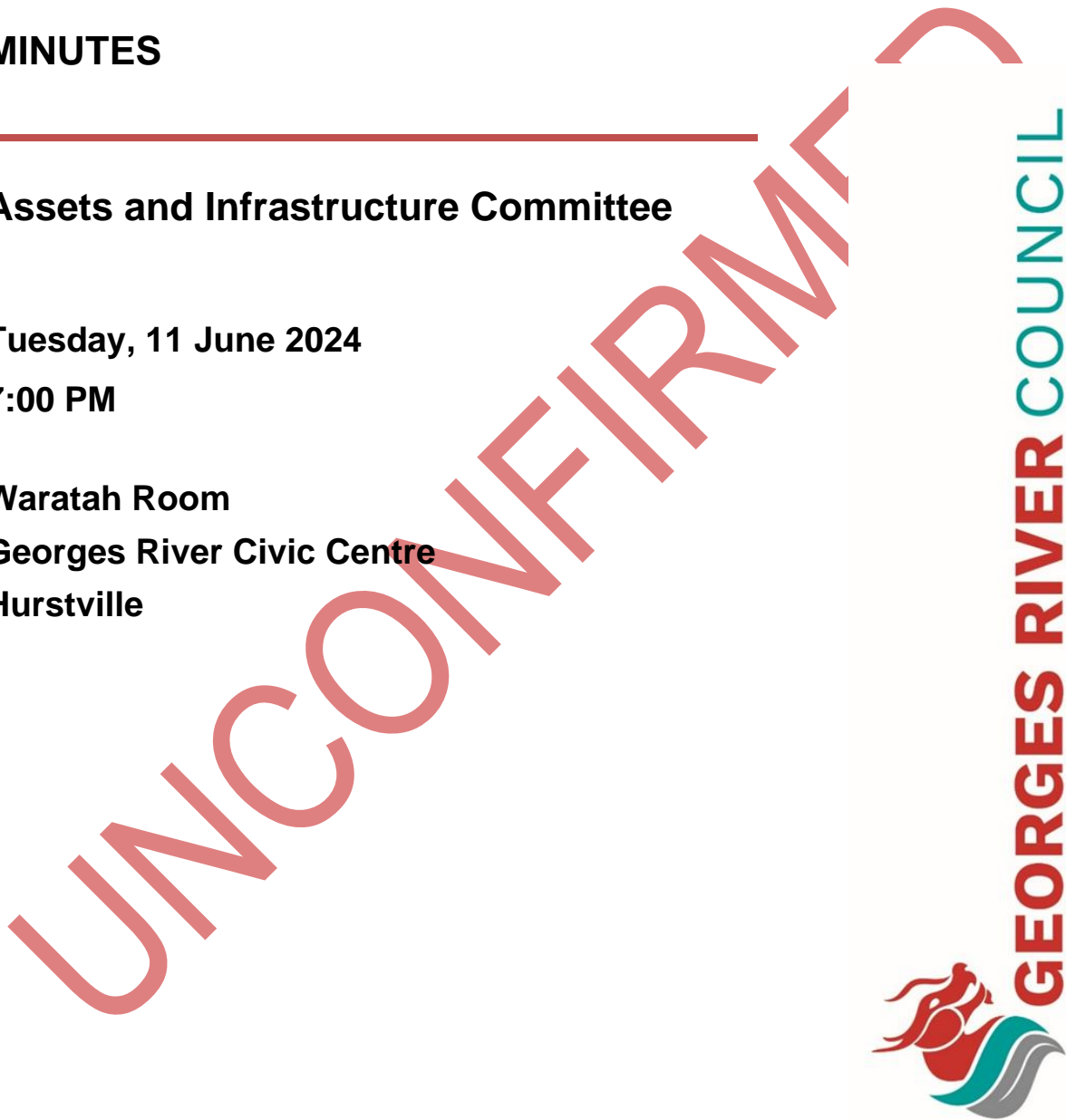
Tuesday, 11 June 2024

7:00 PM

Waratah Room

Georges River Civic Centre

Hurstville



PRESENT

COUNCIL MEMBERS

Councillor Lou Konjarski (Chairperson), Councillor Veronica Ficarra, Councillor, Councillor Nancy Liu, Councillor Natalie Mort, Councillor Nick Smerdely, Councillor Sam Stratikopoulos and Councillor Colleen Symington.

COUNCIL STAFF

Director Assets and Infrastructure - Andrew Latta, Executive Assistant to the Director, Assets and infrastructure – Rachelle McGrath (minutes) Personal Assistant to Manager City Operational Services – Mitchel Spinola, Executive Services Officer – Nickie Paras and Earl Santos - IMT Support Officer.

OPENING

The Chairperson, Councillor Konjarski opened the meeting at 7.00pm.

ACKNOWLEDGEMENT OF COUNTRY

The Chairperson, Councillor Konjarski acknowledged the Bidjigal people of the Eora Nation, who are the Traditional Custodians of all lands, waters and sky in the Georges River area. I pay my respect to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples who live, work and meet on these lands.

APOLOGIES/LEAVE OF ABSENCE

There were no apologies or requests for leave of absence.

REQUEST TO ATTEND VIA AUDIO VISUAL LINK

MOTION: Councillor Symington, Councillor Smerdely

That approval be granted for Councillor Ficarra to attend the meeting via Audio Visual Link.

Record of Voting

For the Motion: Chairperson Konjarski, Councillor Ficarra, Councillor Liu, Councillor Mort, Councillor Smerdely, Councillor Stratikopoulos, Councillor Symington

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

NOTICE OF WEBCASTING

The Chairperson, Councillor Konjarski advised staff and the public that the meeting is being recorded for minute-taking purposes and is also webcast live on Council's website, in accordance with section 5 of Council's Code of Meeting Practice. This recording will be made available on Council's Website.

CODE OF MEETING PRACTICE

Council's Code of Meeting Practice prohibits the electronic recording of meetings without the express permission of Council.

DISCLOSURES OF INTEREST

Councillor Symington disclosed a Pecuniary Interest for Item Number **ASS018-24** for the reason that she resides close to the traffic study area. As this is a Pecuniary disclosure, Councillor

Symington will not remain in the meeting and not participate in the discussion and voting on this item.

PUBLIC FORUM

There were no registered speakers.

CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

ASS017-24 Confirmation of the Minutes of the Assets and Infrastructure Committee Meeting held on 13 May 2024
(Report by Executive Services Officer)

RECOMMENDATION: Councillor Stratikopoulos, Councillor Liu

That the Minutes of the Assets and Infrastructure Committee Meeting held on 13 May 2024, be confirmed.

Record of Voting

For the Motion: Chairperson Konjarski, Councillor Ficarra, Councillor Liu, Councillor Mort, Councillor Smerdely, Councillor Stratikopoulos, Councillor Symington

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

COMMITTEE REPORTS

ASS016-24 T23/016 Minor Building Trades and Ancillary Services
(Report by Senior Procurement and Contracts Business Partner)

RECOMMENDATION: Councillor Symington, Councillor Liu

(a) That in accordance with Section 178(1)(a) of the Local Government (General) Regulation 2021, Council accepts the Tenders that are recommended for T23/016 Minor Building Trades and Ancillary Services, as outlined in the confidential Attachment 1.

(b) That the General Manager be authorised to execute the Contract with the successful Contractor on behalf of Council.

(c) That Council inform the unsuccessful Tenderers of the resolution.

Record of Voting

For the Motion: Chairperson Konjarski, Councillor Ficarra, Councillor Liu, Councillor Mort, Councillor Smerdely, Councillor Stratikopoulos, Councillor Symington

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

ASS018-24 Report of the Georges River Local Traffic Advisory Committee Meeting held on 4 June 2024
(Report by Coordinator Traffic and Transport)

Note: Councillor Symington declared a Pecuniary interest in the matter and will not partake in voting. Councillor Symington left the meeting at 7:03pm.

RECOMMENDATION: Councillor Smerdely, Councillor Stratikopoulos

That the recommendations contained within the minutes of the Georges River Local Traffic Advisory Committee Meeting held on 4 June 2024 be adopted by Council.

Record of Voting

For the Motion: Chairperson Konjarski, Councillor Ficarra, Councillor Liu, Councillor Mort, Councillor Smerdely, Councillor Stratikopoulos

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

CONCLUSION

The Meeting was closed at 7.04PM.

Chairperson

UNCONFIRMED

COMMITTEE REPORTS**Item:** ASS020-24 Traffic Advisory Committee - Draft Terms of Reference**Author:** Acting Manager Strategic Placemaking**Directorate:** Assets and Infrastructure**Matter Type:** Committee Reports

ASS020-24

RECOMMENDATION:

- (a) That Council approve the Draft Terms of Reference for the Georges River Council Traffic Advisory Committee.
- (b) That Council appoint the Chairperson, and their alternate annually, in line with all other elections to Committees of Council.
- (c) That the Georges River Council Traffic Advisory Committee is no longer webcast.

EXECUTIVE SUMMARY

1. The Georges River Council Traffic Advisory Committee was established in line with the proclamation of Georges River Council in 2016 to operate under the authority conferred to Council by Transport for New South Wales (TfNSW).
2. The purpose of the Committee is to provide a forum for technical discussion on traffic related matters and to provide expert advice and recommendations to Council.
3. The development of Draft Terms of Reference is integral in providing a governance framework for an existing Committee of Council. The attached Draft Terms of Reference solidifies the existing function, structure, authority, and reporting requirements, however, makes recommendations regarding public participation within the meetings. These recommended changes are due to the technical nature of the Committee, to create efficiencies within the operational running of the meetings and acknowledges that the Committee is often privy to confidential information. The recommended changes are also consistent with other Traffic Advisory Committees.
4. This report recommends the endorsement of the Draft Terms of Reference for the Traffic Advisory Committee, the annual nomination of a Councillor to be the Chair of the Committee and an alternate to the Chair, and that the Committee is no longer webcast.

BACKGROUND

5. Terms of Reference play a crucial role in providing clarity, structure, and accountability for committees or groups within the local government framework, ensuring they operate effectively and serve their intended purposes. This report seeks to endorse the Draft Terms of Reference for the Traffic Advisory Committee to formalise existing practices and makes recommendations for changes to create efficiencies and acknowledge the technical, and often confidential, nature of the Committee.
6. The Committee provides a forum for technical discussion on traffic related matters.
7. The objective of the Committee is to provide expert advice and recommendations to Council on matters pertaining to traffic control, parking management, speed limits, road closures, and other aspects of traffic management with the goal of improving mobility, safety, and efficiency within the local community.

8. The Committee is an advisory committee established and endorsed by Council as described in Section 3 of the Local Government Act 1993 (the Act).
9. Voting members of the Traffic Advisory Committee comprise of the following:
 - 1 Nominated Councillor to act as Chairperson;
 - 1 Nominated Councillor to act as Alternate Chairperson;
 - 1 Nominated Member from Transport for New South Wales;
 - 1 Nominated Member from St George Police Area Command;
 - The local State Members of Parliament (MP) or their nominee.
10. Council will appoint the Chairperson, and their alternate on an annual basis through the process of Councillor Delegates appointment to Advisory Committees, External Committees and Panels.
11. Non-Voting members of the Traffic Advisory Committee will comprise of the following:
 - 1 representative of each local bus operator
 - 1 representative of St George Cabs
 - 1 representative of the NSW Ambulance Service
 - 1 representative of the NSW Fire + Rescue
 - Director Assets and Infrastructure
 - Manager Strategic Placemaking
 - Coordinator Traffic and Transport
 - Council officers with specialist skills and knowledge in the area of traffic, transport, active or passive, safety, parking, local events or other.
12. Members of the public can register to speak in line with Council's Code of Meeting Practice. Members of the public are not permitted to remain at the meeting while a proposal is being debated and a vote being taken.
13. The Committee will not be broadcast to members of the general public due to privacy, and confidentiality of matters being discussed as well as the technical nature of the Committee.
14. The Committee does not have the power to incur expenditure or to bind Council. The Committee can make recommendations to Council on all relevant business presented at the Committee.
15. Council's elected Councillors to the Committee and representatives shall be reviewed following the annual appointment of Councillor Delegates to Advisory Committees, External Committees and Panels, or upon a vacancy in these positions. In the case of Council's elected Councillors, the selection of a new member shall be by Council resolution.
16. In the case of all other Committee members, they will remain a member while ever such persons continue to hold the position as stated or a Government Department appoints another representative to take their place.
17. In the case of Directors and Council officers, as required by the General Manager.
18. Members can request for a meeting to be called outside the monthly schedule by contacting, in writing, the Chairperson of the Committee. Extraordinary meetings may be called by the Chairperson in consultation with the General Manager.
19. The Terms of Reference may be added to, repealed, or amended by resolution of the Council in consultation with, or upon the recommendation of, the Traffic Advisory Committee.

FINANCIAL IMPLICATIONS

20. No budget impact for this report.

RISK IMPLICATIONS

21. Should the Draft Terms of Reference not be endorsed, there will be a lack of governance for the Committee in regard to clarity, structure, and accountability. It will also mean that this Committee is not in line with other Committees of Council.
22. Removal of the general public and webcasting could be perceived as removing transparency. This is mitigated through the Committee Agenda and Minutes being published as per the Draft Terms of Reference. There is also opportunity for community members to speak on relevant items at the Traffic Advisory Committee, the Assets and Infrastructure Committee and Council Meetings.

COMMUNITY ENGAGEMENT

23. Should the Draft Terms of Reference be endorsed by Council, they will be presented as an agenda item at the following Traffic Advisory Committee.

FILE REFERENCE

D24/156932

ATTACHMENTS

Attachment [↓](#)1 Traffic Advisory Committee - Draft Terms of Reference





Georges River Council Traffic Advisory Committee – Draft *Terms of Reference*

Insert year approved/active 2024

NAME AND PURPOSE

The Committee shall be known as the Traffic Advisory Committee (TAC).

The purpose of the Committee is to provide a forum for technical discussion on traffic related matters. The Committee operates under the authority conferred to Council by Transport for New South Wales (TfNSW) under the Transport Administration Act 1988, and in accordance with the powers delegated to Council under the Road Transport Act 2013 and Roads Act 1993, as outlined in the TfNSW document 'A guide to the Delegation of Councils for the Regulation of Traffic - including the operation of Traffic Committees'.

These terms of reference outline the Committee's function, structure, authority and reporting requirements.

INTERPRETATION

For the purpose of this document:

Voting Member means a voting member of the Committee.

Non-Voting Member means a non-voting member of the Committee.

Committee means Traffic Advisory Committee (TAC).

Council means Georges River Council.

Chairperson means the chairperson of the Committee.

STATUS OF COMMITTEE

The Committee operates as an 'advisory committee' of Council, as defined in Council's Code of Meeting Practice.

OBJECTIVE

The objective of the Committee is to provide expert advice and recommendations to Council on matters pertaining to traffic control, parking management, speed limits, road closures, and other aspects of traffic management with the goal of improving mobility, safety, and efficiency within the local community.

MEMBERSHIP

The Committee shall be an advisory committee established and endorsed by Council as described in Section 3 of the Local Government Act 1993 (the Act).

Voting members of the Committee will comprise of the following:

- 1 Chairperson (Councillor and alternate elected by Council).
- 1 member from St George Police Local Area Command
- 1 member from Transport for New South Wales
- The local State Members of Parliament (MP) or their nominee.

The following representatives can be included in the Committee but are not limited to those listed below. The Committee may add to this list as required.

Non-Voting members of The Committee will comprise of the following:

- 1 representative of each local bus operator
- 1 representative of St George Cabs
- 1 representative of the NSW Ambulance Service
- 1 representative of the NSW Fire + Rescue
- Director Assets and Infrastructure
- Manager Strategic Placemaking
- Coordinator Traffic and Transport
- Council officers with specialist skills and knowledge in the area of traffic, transport, active or passive, safety, parking, local events or other.

PUBLIC PARTICIPATION

The Chairperson may allow residents or other interested parties to address the Committee on the technical merits only of a particular proposal. Under no circumstances will community members or other non-committee members be allowed to remain at the meeting while a proposal is being debated and a vote being taken.

Community members or other interested stakeholders may address the Committee on the following conditions:

- They have registered to speak, in line with Councils Code of Meeting Practice;
- If any person has previously addressed the forum on a subject, they must present new information only;
- Groups wishing to present similar points of view on the same item should nominate a spokesperson to represent the views of that group.

Community members will also have the opportunity to register to speak on the minutes of the Committee at the following Assets and Infrastructure Committee and Council Meeting.

The Committee will not be broadcast to members of the general public due to privacy, confidentiality of matters being discussed and the technical nature of the committee.

AUTHORITY

Representatives from each of the local authorities in the Georges River Local Government Area (LGA) who attend the meetings of the Committee shall have the endorsement to attend and represent the interests of their organisation.

The Committee does not have the power to incur expenditure or to bind Council. The Committee can make recommendations to Council on all relevant business presented at the Committee. Recommendations of the Committee will be presented to Council's Assets and Infrastructure Committee and ultimately to Council in the written form of minutes, accompanied by the agenda and reports from relevant Council officers.

Recommendations made by the Committee may or may not be adopted by Council. This includes decisions referred to Council for endorsement.

TERM OF THE COMMITTEE

Council's elected Chairperson and alternate chairperson to the Committee and representatives of the Committee shall be reviewed following the annual appointment of Councillor delegates to Advisory Committees, External Committees and Panels, or upon a vacancy in these positions. In the case of the elected Councillor, the selection of a new member shall be by Council resolution.

In the case of all other Committee members, they will remain a member while ever such persons continue to hold the position as stated or a Government Department appoints another representative to take their place.

In the case of Directors, Managers and other Council officers, as required by the General Manager.

FREQUENCY OF MEETINGS

Meetings of the Committee shall be held monthly, or as required/determined by the Committee. Members can request for an extraordinary meeting to be called outside the monthly schedule by contacting, in writing, the Chairperson of the Committee, provided that at least seven (7) days written notice is first given to members.

QUORUM

The quorum of the Committee shall be three (3) voting members and must include one (1) Councillor.

VOTING

The Committee shall operate in a democratic manner keeping formalities to a minimum. Where matters require a formal recommendation/decision to Council, the matter shall be put to voting members in the form of a Motion, which must be seconded and then voted upon.

Each Committee member appointed as a voting member shall be entitled to one (1) vote in respect to any matters before the Committee. The Committee shall aim to make decisions by consensus when possible, and otherwise the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote if necessary. Any voting member dissenting to make a recommendation to Council may have their name recorded if they so wish.

PROCEEDINGS

The administrative provisions of Council's Code of Meeting Practice apply, in addition to any higher standard imposed by these Terms of Reference.

The proceedings of each meeting are recorded including the minutes of the meeting, including those present, apologies, conflict of interests, and recommendations on matters before the Committee.

General business matters must be submitted in writing one (1) week prior to the meeting, to be considered by the General Manager. However, if it is a substantial issue, a report is to be prepared and included on the agenda at a future meeting.

The minutes of each meeting accompanied by the agenda and reports from relevant Council officers are submitted to the next available meeting of Council's Assets and Infrastructure Committee, and ultimately to Council with a view to the Committee's recommendations being considered.

AGENDA AND MINUTES

The agenda shall be determined by the Manager Strategic Placemaking in consultation with the Chairperson of the Committee and published one (1) week prior.

Minutes of all meetings are to be recorded accurately, approved by the Chairperson and circulated to members within one (1) week of the meeting.

MEDIA PROTOCOL

Members are not permitted to speak to the media in their capacity as Committee members. Any approaches by media must be directed to Council's Coordinator Communications and Engagement.

VENUE

The Traffic Advisory Committee meetings will be held in the Georges River Council Civic Centre, corner of MacMahon and Dora Streets, Hurstville and online.

OBSERVING THE CODE OF CONDUCT AND RELEVANT COUNCIL POLICIES

All members of The Committee are required to observe the provisions of the Georges River Council Code of Conduct and any other policy or requirement applicable to the proper functioning of the Committee.

A breach of the Code of Conduct may lead to the member being expelled from the Committee.

CONFIDENTIALITY AND PRIVACY

Members will be privy to confidential and/or personal information collected and retained by Council. Members are required to maintain the security of any confidential or personal information and not to use for other purposes, divulge or retain any such information accessed in the course of their role.

Members may have contact with confidential or personal information retained by Council. If so, members are required to maintain the security of any confidential or personal information and not access, use or remove any information, unless the member is authorised to do so.

Should a member become aware of any breach of the security, or misuse, of Council's confidential or personal information please contact Council's Public Officer.

All members of Council Committees are required to observe the provisions of the Georges River Council Privacy Management Plan relating to their access to personal information.

PROCEDURAL MATTERS

In relation to any procedural matter, the ruling of the Chairperson shall be final.

VARIATION TO THE TERMS OF REFERENCE

The Terms of Reference may be added to, repealed, or amended by resolution of the Council in consultation with or upon the recommendation of the Committee.

DRAFT

Item: **ASS021-24 T24/003 Tree Management and Associated Works**

Author: Procurement and Contracts and Team Leader Procurement and Contracts Governance

Directorate: Business and Corporate Services

Matter Type: Committee Reports

RECOMMENDATION:

- (a) That in accordance with Section 178 (1) (b) of the Local Government (General) Regulation 2021, Council decline to accept any of the Tender submissions for T24/003 Tree Management and Associated Works.
- (b) That in accordance with 178 (3) (b) of the Local Government (General) Regulation 2021, Council invites fresh tender submissions based on different details within a period of no more than 6 months from this resolution.
- (c) That Council inform all Tenderers of the resolution.

EXECUTIVE SUMMARY

1. The purpose of this report is to advise Council of the results of the procurement process completed in accordance with Part 3, Division 1, Section 55 of the Local Government Act 1993 for T24/003 Tree Management and Associated Works.
2. This report provides the background information and outlines the reasons for Council to decline to accept any of the tender submissions, prepare a different scope of requirements and invite fresh tenders at a future date.

BACKGROUND

3. Council was seeking to engage suitably qualified and experienced contractors to perform arboriculture services on publicly owned trees, in streets, parks and reserves within the Georges River Council Local Government Area.
4. Council currently undertakes tree management works at 80% reactive and 20% proactive. It is intended that over the next six (6) years, tree management works will be undertaken as 20% reactive, with the majority of works undertaken with a proactive approach. This will be achieved through the use of digital Tree Inventory and Management System (TREEPLOTTER), focus on high target areas, and identification troublesome species.
5. The works may include but are not limited to:
 - Tree Pruning
 - Street tree maintenance
 - Tree removal
 - Stump grinding
 - Chipping vegetation
 - Associated/miscellaneous items.
6. To ensure Council obtains best value for service by experienced professionals, and to enable services to be delivered in a timely manner, it was proposed that Council establish a panel of suitably qualified and experienced contractors as preferred suppliers to Council for these services.

7. In February 2024, it was determined that a public tender process was the most appropriate method to approach the market and engage a suitably qualified and experienced panel of preferred contractors to provide tree management and associated works for a period of three (3) years, with the option to extend at Councils sole discretion for a further one (1) year, plus one (1) year, plus one (1) year.
8. Accordingly, an Evaluation Panel was established to develop and finalise the Request for Tender (RFT) documents and evaluation plan. The selection criteria as determined by the Evaluation Panel was as follows:
 - Local Economic Development
 - Company Profile and Relevant Experience
 - Capacity and Capability
 - Methodology
 - Value for Money
 - WHS
 - Environmental Practices
 - Quality Assurance.
9. The Request for Tender (RFT) was advertised via VendorPanel on Tuesday 16 April 2024 with a non-mandatory briefing held on Tuesday 30 April 2024 at 11.00am at the Civic Centre.
10. Tenders closed on Wednesday 8 May 2024 at 2.00pm. There were thirteen (13) submissions received, with no late submissions. Submissions were received from the following organisations in alphabetical order:
 - Action Arbor Pty Ltd
 - All Australian Arbor Services Pty Ltd t/as Cutting Edge Treecare
 - Asplundh Tree Expert (Australia) Pty Ltd t/as Summit Open Space Services
 - Capability Green Co Pty Ltd
 - Grounding Solutions Australian Group (QLD) Pty Ltd
 - Plateau Tree Service Pty Ltd
 - Quality Tree Services Pty Ltd
 - Rennie Bros Tree Surgeons Pty Ltd
 - Sydney Arbor Trees Pty Ltd
 - Sydney Tree Company Pty Ltd
 - Treelink Pty Ltd
 - Treeserve Pty Ltd
 - Waratah Lawncare and Garden Management Pty Ltd t/as Waratah Group Services.
11. The Evaluation Panel commenced evaluation of all tender submissions.
12. Three (3) submissions could not be considered as part of the evaluation process as they were either under Administration, Non-Conforming or had been withdrawn.

13. In accordance with Council's Tender Evaluation Plan the remaining ten (10) submissions were shortlisted to seven (7) based on them achieving a satisfactory response to the non-priced criteria, demonstrating they could meet Council's requirements as per the scope of works in the RFT.
14. A price comparison was conducted for the shortlisted Tenderers, however, during this process it was identified that the scope of requirements identified in the RFT documents did not align with Council's operational requirements to categorise between proactive, reactive and emergency type works, nor did it adequately cover Council's project-based works or annual Bushcare programs.
15. The Evaluation Panel determined at this stage that additional consulting with the relevant business units would be required to capture these specific requirements and incorporate them into the scope of works of a future RFT document.
16. Additionally, the Evaluation Panel and Council's senior management determined that to ensure a fair and transparent process is undertaken that will deliver value for money, the scope of works would be categorised between proactive, reactive and emergency works.
17. This would allow Council to establish a panel of contractors consistent with its requirements and scope of works with the additional benefit of Tenderers being able to elect to tender for one or more of these requirements, ensuring they can be evaluated on their demonstrated experience and capacity to deliver, cost effectiveness and overall value for money to Council.
18. Accordingly, the Evaluation Panel determined that Council should decline to accept all Tenders and within 6 months invite fresh tenders based on a different scope of requirements and works that better aligns with the tree management operational and strategic direction.

FINANCIAL IMPLICATIONS

19. Any considerations of increased contract rates during the 6-month period will be made in the context of Council's recently adopted 2024/25 operational budget and ensure it is in line with current market and CPI rates.

RISK IMPLICATIONS

20. No risk impact identified for this report. Existing operational risks will continue to be identified and managed.

FILE REFERENCE

D24/162451

ATTACHMENTS

Nil

Item: **ASS022-24 T24/005 Operational Management Agreement - Norm O'Neill Cricket Training Centre**

Author: Team Leader Procurement and Contracts Governance and Manager Premium Facilities

Directorate: Business and Corporate Services

Matter Type: Committee Reports

ASS022-24

RECOMMENDATION:

- (a) That in accordance with 178 (1) (b) & 178 (3) (e) of the Local Government (General) Regulation 2021 Council declines to accept any of the tenders for T24/005 Operational Management Agreement – Norm O'Neill Cricket Training Centre and resolve to enter into negotiations with one or more parties with a view to entering into a contract in relation to the subject matter of the tender.
- (b) That in accordance with 178 (4) of the Local Government (General) Regulation 2021, the reason for Council to decline all tenders is that none of the tenders achieved a satisfactory standard. By resolving to enter into negotiations with one or more parties it is anticipated that a satisfactory outcome will be achieved on demonstrated capacity and ability to provide services under an operational management agreement with a competitive commercial income paid to Council.
- (c) That Council authorise the General Manager to undertake negotiations.
- (d) That a further report be provided to Council at its meeting in November 2024 detailing the outcome of the negotiation process and a recommendation to award or future options.
- (e) That Council notify all Tenderers that Council declined to accept any of the Tenders.

EXECUTIVE SUMMARY

1. The purpose of this report is to advise Council of the results of the procurement process completed in accordance with Part 3, Division 1, Section 55 of the Local Government Act 1993 for T24/005 Operational Management Agreement - Norm O'Neill Cricket Training Centre.
2. This report provides the background information for Council to decline to accept any of the tenders. The report details the Request for Tender process undertaken with the confidential matters outlined in the confidential attachment.

BACKGROUND

3. Council's commercial assets hold high strategic importance to Council and the community as per Council's Strategic Plan 2022–2032 Pillar 4 – Our Built Environment (Goal 5 - Council-led development and assets provide quality, long term benefits to everyone).
4. The Norm O'Neill Cricket Training Centre is a state-of-the-art community training facility located at Penhurst Park Sporting Hub and includes six indoor synthetic wickets and six outdoor turf wickets.
5. Penhurst Park is located in Penhurst and is bound by Forest Road, King Georges Road, Percival Street and Cambridge Street. Penhurst Park is a large suburban park made up of a mix of playing fields, informal open space and is the site of the Hurstville Aquatic Leisure Centre.

6. The existing operational management agreement expired on 30 June 2024 and will continue operating on a month-to-month basis.
7. In March 2024 it was determined that a Request for Tender (RFT) process would be undertaken to engage a suitably qualified and experienced sporting facility operator to undertake the operational and management services for an indoor/ outdoor cricket training facility to secure the services of an operator capable of but not limited to undertaking the day-to-day management and promotion of this state of the are cricket training facility, ensuring that the best commercial and community outcomes are achieved on behalf of Council for a period of three (3) years with a further two (2) years.
8. Accordingly, an Evaluation Panel was established to develop and finalise the RFT documents and Evaluation Plan. The selection criteria as determined by the Evaluation Panel was as follows:
 - Company Profile and Relevant Experience
 - Capacity and Capability
 - Transition Plan/ Operational Management Plan/ Marketing Plan
 - Value for money
 - Demonstrating understanding of the Tender
 - Financial Capability
 - WHS
 - Environmental Practices
9. The Request for Tender (RFT) was advertised via VendorPanel on Wednesday 8 May 2024 with a non-mandatory site inspection and briefing held on Tuesday 14 May 2024 at 10.00am.
10. Tenders closed on Tuesday 4 June 2024 at 2.00pm. There were two (2) submissions received, with no late submissions. Submissions were received were from the following organisations in alphabetical order:
 - Bluefit Pty Ltd
 - Elite Cricket Pty Ltd
11. The Evaluation Panel commenced evaluation of the tender submissions and their recommendation to decline all tenders and enter into negotiations is detailed in the confidential attachment.

FINANCIAL IMPLICATIONS

12. Financial implications are contained within confidential Attachment 1.

RISK IMPLICATIONS

13. No risk impact for this report

FILE REFERENCE

D24/162482

ATTACHMENTS

- | | |
|--------------|--|
| Attachment 1 | Confidential Attachment A - T24-005 Operational Management Agreement - Norm O Neill Cricket Training Centre - <i>published in separate document</i> (Confidential) |
| Attachment 2 | Confidential Attachment B - T23-005 Operational Management Agreement - Norm O'Neill Cricket Training Centre - <i>published in separate document</i> |

(Confidential)

ASS022-24

Item: **ASS023-24 Report of the Georges River Council Traffic Advisory Committee Meeting held on 2 July 2024**

Author: Acting Manager Strategic Placemaking

Directorate: Assets and Infrastructure

Matter Type: Committee Reports

ASS023-24

RECOMMENDATION:

That the recommendations contained within the minutes of the Georges River Council Traffic Advisory Committee Meeting held on 2 July 2024 be adopted by Council.

EXECUTIVE SUMMARY

1. The recommendations contained within the Minutes of the Georges River Council Traffic Advisory Committee Meeting held on 2 July 2024 are submitted to the Assets and Infrastructure Committee for consideration and to Council for adoption.

BACKGROUND

2. The Georges River Local Traffic Advisory Committee Meeting of 2 July 2024 was held in person.

FINANCIAL IMPLICATIONS

3. Within budget allocation for the TfNSW Block Grant – Traffic Facilities Component.

Total

a) TfNSW Block Grant – Traffic Facilities Component \$240,000.00


Balance to date

b) TfNSW Block Grant – Traffic Facilities Component \$240,000.00

FILE REFERENCE

D24/179442

ATTACHMENTS

Attachment [↓](#)1  Unconfirmed Minutes Georges River Local Traffic Advisory Committee - 02 July 2024

MINUTES

Georges River Local Traffic Advisory Committee

Tuesday, 02 July 2024

10:00 AM

Dragon Room
Council Chambers
16 MacMahon St
Hurstville

UNCONFIRMED



GEORGES RIVER COUNCIL

CONFIDENTIAL ITEMS (CLOSED MEETING)

Council's Code of Meeting Practice allows members of the public present to indicate whether they wish to make representations to the meeting, before it is closed to the public, as to whether that part of the meeting dealing with any or all of the matters listed should or should not be considered in closed session.

RECOMMENDATION

That in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993, the following matters be considered in closed Meeting at which the press and public are excluded.

That in accordance with the provisions of Section 11(2) of the Act, the reports and correspondence relating to these matters be withheld from the press and public.