# AGENDA

**Assets and Infrastructure Committee** 

Monday, 12 February 2024 7:00 PM

Waratah Room Georges River Civic Centre Hurstville **GEORGES RIVER** COUNCIL

### OATH OF OFFICE OR AFFIRMATION OF OFFICE

All Georges River Councillors are reminded of their Oath of Office or Affirmation of Office made at the time of their swearing into the role of Councillor.

All Councillors are to undertake the duties of the office of Councillor in the best interests of the people of the Georges River Council area and are to act faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgement.

### **DISCLOSURES OF INTEREST**

All Georges River Councillors are reminded of their obligation to declare any conflict of interest (perceived or otherwise) in a matter being considered by Council or at any meeting of Council.

### ASSETS AND INFRASTRUCTURE COMMITTEE MEETING

### ORDER OF BUSINESS

### **OPENING**

### ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges the Bidjigal people of the Eora Nation, who are the Traditional Custodians of all lands, waters and sky in the Georges River area. I pay my respect to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples who live, work and meet on these lands.

### **APOLOGIES / LEAVE OF ABSENCE**

### **REQUEST TO JOIN VIA AUDIO VISUAL LINK**

- NOTICE OF WEBCASTING
- DISCLOSURES OF INTEREST
- **PUBLIC FORUM**

### **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

ASS001-24	Confirmation of the Minutes of the Assets and Infrastructure Committee Meeting held on 11 December 2023
	(Report by Executive Services Officer)4
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### **COMMITTEE REPORTS**

ASS002-24	Report of the Georges River Local Traffic Committee Advisory Committee Meeting held on 6 February 2024	
	(Report by Coordinator Traffic and Transport)	12

### **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

Item: ASS001-24 Confirmation of the Minutes of the Assets and Infrastructure Committee Meeting held on 11 December 2023

- Author: Executive Services Officer
- Directorate: Office of the General Manager
- Matter Type: Previous Minutes

### **RECOMMENDATION:**

That the Minutes of the Assets and Infrastructure Committee Meeting held on 11 December 2023, be confirmed.

### ATTACHMENTS

Attachment 1 Minutes of the Assets and Infrastructure Committee Meeting held on 11 December 2023

[Appendix 1] Minutes of the Assets and Infrastructure Committee Meeting held on 11 December 2023

# **MINUTES**

# **Assets and Infrastructure Committee**

UNCONFIRMED MINUTES

Monday, 11 December 2023 7:00 PM

Waratah Room Georges River Civic Centre Hurstville



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ASS001-24	CONFIRMATION OF THE MINUTES OF THE ASSETS AND INFRASTRUCTURE COMMITTEE MEETING HELD ON 11 DECEMBER 2023
[Appendix 1]	Minutes of the Assets and Infrastructure Committee Meeting held on 11 December 2023

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 ASS001-24
 CONFIRMATION OF THE MINUTES OF THE ASSETS AND INFRASTRUCTURE COMMITTEE MEETING HELD ON 11 DECEMBER 2023

 [Appendix 1]
 Minutes of the Assets and Infrastructure Committee Meeting held on 11 December 2023

UNCONFIRMED MINUTES

### PRESENT

### **COUNCIL MEMBERS**

Councillor Lou Konjarski (Chairperson), Councillor Veronica Ficarra, Councillor Natalie Mort, Councillor Nick Smerdely, Councillor Sam Stratikopoulos and Councillor Colleen Symington.

### **COUNCIL STAFF**

Director Assets and Infrastructure - Andrew Latta, EA to the Director, Assets and infrastructure – Rachelle McGrath (minutes) Technology Business Support Officer – Earl Santos.

### Opening

The Chairperson, Councillor Konjarski, opened the meeting at 7.01pm.

### ACKNOWLEDGEMENT OF COUNTRY

The Chairperson, Councillor Konjarski acknowledged the Bidjigal people of the Eora Nation, who are the Traditional Custodians of all lands, waters and sky in the Georges River area. I pay my respect to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples who live, work and meet on these lands.

### **APOLOGIES/LEAVE OF ABSENCE**

Councillor Nancy Liu has requested a leave of absence

MOTION: Councillor Stratikopoulos, Councillor Smerdely

That an apology be accepted and leave of absence be granted for Councillor Liu.

### **Record of Voting**

For the Motion: Chairperson Konjarski, Councillor Ficarra, Councillor Mort, Councillor Smerdely, Councillor Stratikopoulos, Councillor Symington

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

### **REQUEST TO ATTEND MEETING VIA VISUAL AUDIO LINK**

There were no requests to attend via Audio Visual Link.

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### NOTICE OF WEBCASTING

The Chairperson, Councillor Konjarski advised staff and the public that the meeting is being recorded for minute-taking purposes and is also webcast live on Council's website, in accordance with section 5 of Council's Code of Meeting Practice. This recording will be made available on Council's Website.

### CODE OF MEETING PRACTICE

Council's Code of Meeting Practice prohibits the electronic recording of meetings without the express permission of Council.

### DISCLOSURES OF INTEREST

There were no disclosures of interest made.

### PUBLIC FORUM

There were no registered speakers.

### **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

ASS037-23 Confirmation of the Minutes of the Assets and Infrastructure Committee Meeting held on 20 November 2023 (Report by Manager Office of the General Manager)

**RECOMMENDATION:** Councillor Stratikopoulos, Councillor Ficarra

That the Minutes of the Assets and Infrastructure Committee Meeting held on 20 November 2023, be confirmed.

### **Record of Voting**

For the Motion: Chairperson Konjarski, Councillor Ficarra, Councillor Mort, Councillor Smerdely, Councillor Stratikopoulos, Councillor Symington

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

### **COMMITTEE REPORTS**

ASS038-23 Report of the Georges River Local Traffic Committee Advisory Committee Meeting held on 7 November 2023

(Report by Coordinator Traffic and Transport)

**RECOMMENDATION:** Councillor Symington, Councillor Smerdely

[Appendix 1]

UNCONFIRMED MINUTES

That the recommendations contained within the minutes of the Georges River Local Traffic Advisory Committee Meeting held on 5 December 2023 be adopted by Council.

### **Record of Voting**

Chairperson Konjarski, Councillor Ficarra, Councillor Mort, Councillor For the Motion: Smerdely, Councillor Stratikopoulos, Councillor Symington

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

### **PROCEDURAL MOTION**

## **MOVE TO CLOSED SESSION**

At this stage of the meeting time being 7.05pm the Chairperson, Councillor Konjarski advised that the meeting would move into a Committee of the Whole to allow consideration of a matter in Closed Session in accordance with Section 10A of The Local Government Act 1993.

Accordingly, members of the press and public are excluded from the closed session and access to the correspondence and reports relating to the items considered during the course of the closed session will be withheld.

This action was taken to allow discussion of the following item:

### ASS056A-23 Local Roads Community Infrastructure Grant Phase 4 - 2023/24 Budget Update

(Report by Manager City Technical Services)

THAT in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993, the matters dealt with in this report be considered in closed Council Meeting at which the press and public are excluded. In accordance with Section 10A(2) (c) it is considered the matter information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

THAT in accordance with Section 10D it is considered that if the matter were discussed in an open Council Meeting, it would on balance, be contrary to the public interest as it information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

That in accordance with the provisions of Section 11(2) of the Act, the reports and correspondence relating to these matters be withheld from the press and public.

The Chair, Councillor Konjarski, asked the Director Assets and Infrastructure, Andrew Latta, if any representations had been received from the public that the item should not be discussed in closed session.

The Director replied that no representations had been received to the item in closed session.

Due to the fact there was no public gallery present at the meeting, the Chair was not able to ask

[Appendix 1]

UNCONFIRMED MINUTES

if there were any members of the public gallery who wanted to speak on the reasons Committee proposes to consider the item in Closed Session.

**MOTION:** Councillor Stratikopoulos, Councillor Mort

That in accordance with Section 10A Clause 2 of the Local Government Act 1993, the Committee enter into Closed Session to discuss item ASS056A-23 Local Roads Community Infrastructure Grant Phase 4 - 2023/24 Budget Update.

### **Record of Voting**

Chairperson Konjarski, Councillor Ficarra, Councillor Mort, Councillor For the Motion: Smerdely, Councillor Stratikopoulos, Councillor Symington

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

### CLOSED SESSION (CONFIDENTIAL ITEM)

### CONSIDERATION OF CONFIDENTIAL RECOMMENDATIONS

Local Roads Community Infrastructure Grant Phase 4 - 2023/24 Budget ASS056A-23 Update

(Report by Manager City Technical Services)

**RECOMMENDATION:** Councillor Symington, Councillor Mort

That Council note the receipt of funding for the Local Roads Community Infrastructure (a) Grant (Phase 4) approved projects.

That Council approve the inclusion of Local Roads Community Infrastructure Grant (Phase (b) 4) funding into the budget, as detailed in this report.

### **Record of Voting**

For the Motion: Chairperson Konjarski, Councillor Ficarra, Councillor Mort, Councillor Smerdely, Councillor Stratikopoulos, Councillor Symington

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

### **PROCEDURAL MOTION**

### **RETURN TO OPEN SESSION**

**MOTION:** Councillor Stratikopoulos, Councillor Mort

That the meeting revert to Open Session time being 7.08 pm

### Record of Voting

For the Motion: Chairperson Konjarski, Councillor Ficarra, Councillor Mort, Councillor

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UNCONFIRMED MINUTES

Smerdely, Councillor Stratikopoulos, Councillor Symington

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

### **OPEN SESSION**

### CONFIRMATION OF RECOMMENDATIONS FROM CLOSED SESSION

### **RECOMMENDATION:** Councillor Mort, Councillor Symington

That the recommendations from the Closed Session in relation to item **ASS056A-23 Local Roads Community Infrastructure Grant Phase 4 - 2023/24 Budget Update.** be confirmed as recommendations of the Committee.

### Record of Voting

For the Motion: Chairperson Konjarski, Councillor Ficarra, Councillor Mort, Councillor Smerdely, Councillor Stratikopoulos, Councillor Symington

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

### CONCLUSION

The Meeting was closed at 7.10pm

Chairperson

### **COMMITTEE REPORTS**

Item: ASS002-24 Report of the Georges River Local Traffic Committee Advisory Committee Meeting held on 6 February 2024

- Author: Coordinator Traffic and Transport
- **Directorate:** Assets and Infrastructure

Matter Type: Committee Reports

### <Summary Section>

### **RECOMMENDATION:**

That the recommendations contained within the minutes of the Georges River Local Traffic Advisory Committee Meeting held on 6 February 2024 be adopted by Council.

### **EXECUTIVE SUMMARY**

1. The recommendations contained within the Minutes of the Georges River Local Traffic Advisory Committee Meeting held on 6 February 2024 are submitted to the Assets and Infrastructure Committee for consideration and to Council for adoption.

### BACKGROUND

2. The Georges River Local Traffic Advisory Committee Meeting of 6 February 2024 was held in person.

### FINANCIAL IMPLICATIONS

- 3. Within budget allocation.
  - a) TfNSW Traffic Facilities Grant \$420,000.00
    Balance to date
    b) TfNSW Traffic Facilities Grant \$151,223.00

### FILE REFERENCE D24/32681

ATTACHMENTS

Attachment <u>1</u> Minutes - Georges River Local Traffic Advisory Committee 06 February 2024

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ASS002-24	REPORT OF THE GEORGES RIVER LOCAL TRAFFIC COMMITTEE ADVISORY COMMITTEE MEETING HELD ON 6 FEBRUARY 2024
[Appendix 1]	Minutes - Georges River Local Traffic Advisory Committee 06 February 2024

# ASS002-24 Attachment 1

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# **MINUTES**

**Georges River Local Traffic Advisory** Tuesday, 06 February 2024 10:00 AM

Dragon Room **Council Chambers** 16 McMahon St Hurstville



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### PRESENT

Clr N Smerdely (Chairperson) Mr M Coure (MP State Member for Oatley) - Apology Mr L Brown (Representing Mr M Coure, MP State Member for Oatley) - Apology Mr L Crompton (Representing Mr C Minns, MP State Member for Kogarah) Mr G Perivolarellis (Representing Mr S Kamper, MP State Member for Rockdale) - Apology Mr S Kshitij (Transport for NSW) - Apology Senior Constable M Chaplin (St George Local Area Command) Sergeant A Neale (St George Local Area Command) Mr A Pritchard (Transit Systems) - Apology Mr R Primerano (U-GO Mobility Bus Company) - Apology Mr G Wong (St George Cabs) - Online Ms H Barnes (Manager Strategic Placemaking) Mr H Huynh (Coordinator Traffic and Transport) Mr M Mahmud (Senior Traffic and Transport Engineer) Mr F Rios (Traffic Engineer) Ms M Saini (Graduate Engineer – Traffic and Transport) Mr H Bongers (Coordinator Parking and Rangers) - Apology Mrs M Severino (Executive Services Officer) Mrs S Liu (Personal Assistant Manager Strategic Placemaking) - Minute Taker Mrs A Hatzi (Acting Personal Assistant Manager City Technical Services) Mr J Nguyen (Senior Asset Engineer – Open Space) MINUTES Mr J Magee (Coordinator Engineering) VOTING MEMBERS

- Clr N Smerdely (Chairperson)
- Mr M Coure (MP State Member for Oatley)
- Mr L Crompton (Representing Mr C Minns, MP State Member for Kogarah)
- Mr G Perivolarellis (Representing Mr S Kamper, MP State Member for Rockdale)
- Mr S Kshitij (Transport for NSW)

Senior Constable M Chaplin (St George Local Area Command)

### **NON-VOTING MEMBERS**

Mr A Pritchard (Transit Systems) Mr R Primerano (U-GO Mobility Bus Company) Mr G Wong (St George Cabs) Ms H Barnes (Manager Strategic Placemaking) Mr H Huynh (Coordinator Traffic and Transport)

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Mr F Rios (Traffic Engineer)

Ms M Saini (Graduate Engineer - Traffic and Transport)

Mr H Bongers (Coordinator Parking and Rangers)

### **OPENING**

The Chair, Councillor Smerdely, opened the meeting at 10:09am.

### ACKNOWLEDGEMENT OF COUNTRY

The Chair, Councillor Smerdely acknowledged the Bidjigal people of the Eora Nation, who are the Traditional Custodians of all lands, waters and sky in the Georges River area. I pay my respect to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples who live, work and meet on these lands.

### APOLOGIES/LEAVE OF ABSENCE

There were no formal apologies. Apologies accepted by the Committee on behalf of Members.

Motion: Member Chaplin, Member Crompton

### Record of Voting

For the Motion: Member Chaplin, Member Crompton, Chair Smerdely

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

### NOTICE OF WEBCASTING

The Chair, Councillor Smerdely advised staff and the public that the meeting is being recorded for minute-taking purposes and is also webcast live on Council's website, in accordance with section 5 of Council's Code of Meeting Practice. This recording will be made available on Council's Website.

### DISCLOSURES OF INTEREST

There were no disclosures of interest made.

### **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

TAC007-24 Confirmation of the Minutes of the Georges River Local Traffic Advisory Committee Meeting held on 5 December 2023 (Report by PA to Manager Strategic Placemaking)

### **RECOMMENDATION:**

That the Minutes of the Georges River Local Traffic Advisory Committee Meeting held on 5 December 2023, be confirmed.

### **Record of Voting**

For the Motion: Member Chaplin, Member Crompton

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

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### PROCEDURAL MOTION

### MOVE TO CLOSED SESSION

### MOTION:

At this stage of the meeting time being 10:12am. The Chair advised that the meeting would move into a Closed Session to allow consideration of a matter in the agenda and confidential agenda.

Accordingly, members of the press and public are excluded from the closed session and access to the correspondence and reports relating to the items considered during the course of the closed session will be withheld.

### **Record of Voting**

For the Motion: Member Chaplin, Member Crompton

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

### **COMMITTEE REPORTS**

TAC001-24 Jubilee Avenue, Carlton - Proposed "No Parking - 8am to 4pm Monday to Friday, St George Family Support Service Vehicles Excepted" zone (Report by Coordinator Traffic and Transport)

**RECOMMENDATION:** Member Chaplin, Member Crompton

That "No Parking – 8am to 4pm Monday to Friday, St George Family Support Service Vehicles Excepted" zone be installed on the eastern side of Jubilee Avenue, Carlton as shown on the plan in the report.

### **Record of Voting**

For the Motion: Member Chaplin, Member Crompton, Chair Smerdely

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

### TAC002-24 Joffre Street, South Hurstville - Proposed extension to "No Stopping" restriction

(Report by Graduate Engineer - Traffic and Transport)

### **RECOMMENDATION:** Member Chaplin, Member Crompton

That the "No Stopping" restriction on the southern side of Joffre Street be extended by 8m, as per the plan in the report.

### **Record of Voting**

For the Motion: Member Chaplin, Member Crompton, Chair Smerdely

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

### TAC003-24 Alsace Lane, Peakhurst Heights - Proposed extension of 'Double Dividing Line' line marking (Report by Traffic Engineer)

**RECOMMENDATION:** Member Chaplin, Member Crompton

That 'Double Dividing Line' line marking be extended by 20m along the bend of Alsace Lane,

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Peakhurst Heights, as per the plan in the report.

### **Record of Voting**

For the Motion: Member Chaplin, Member Crompton, Chair Smerdely

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

### TAC004-24 1162 Forest Road, Lugarno - Proposed 'Disabled Parking' Zone (Report by Traffic Engineer)

**RECOMMENDATION:** Member Chaplin, Member Crompton

That a 8m 'Disabled Parking' zone be installed fronting property No.1162 Forest Road, Lugarno, adjacent to Hillcross Street, as shown on the plan in the report.

### Record of Voting

For the Motion: Member Chaplin, Member Crompton, Chair Smerdely

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

# TAC005-24 Halstead Street and Rickard Road, South Hurstville - Proposed Refuge Island

(Report by Coordinator Traffic and Transport)

**RECOMMENDATION:** Member Crompton, Member Chaplin

- a) That a pedestrian refuge island and pram ramps are constructed on Halstead Street, South Hurstville, per the attached plan.
- b) That 'Give Way' pavement line marking and signage is installed on Halstead Street, South Hurstville, per the attached plan.

c) That 'No Stopping' signage and pavement line marking is installed on Halstead Street and Rickard Road, South Hurstville, per the attached plan.

### Record of Voting

For the Motion. Member Chaplin, Member Crompton, Chair Smerdely

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

# TAC006-24Park Road and The Avenue, Hurstville - Danebank Autumn Fair 2024<br/>(Report by Coordinator Traffic and Transport)

**RECOMMENDATION:** Member Chaplin, Member Crompton

- a) That the request for temporary changes to on-street parking along Park Road and The Avenue, Hurstville, adjoining Danebank School, on Saturday 11 May 2024 to facilitate the School's Autumn Fair, be approved.
- b) That barricades are erected on Friday 10 May 2024 from 8.30pm and removed on Saturday 11 May 2024 at 6.00pm.

### **Record of Voting**

For the Motion: Member Chaplin, Member Crompton, Chair Smerdely

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

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ASS002-24 Attachment 1

### **GENERAL BUSINESS**

Jubilee Avenue and Hampton Court Road

- LC: Can I please obtain an update on the line marking at Jubilee Avenue and Hampton Court Road. Council advised they were obtaining quotations in December.
- HH: Council has approved the quotation and are currently awaiting works to be • completed. Council will confirm the dates and advise Mr C Minns Office directly.

### **PROCEDURAL MOTION**

### **OPEN SESSION**

### **RECOMMENDATION:** Member Chaplin Member Crompton

That the meeting revert to Open Session. The meeting returned to Open Session at

10.20am.

### **Record of Voting**

For the Motion: Member Chaplin, Member Crompton, Chair Smerdely

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was CARRIED.

### CONSIDERATION OF RECOMMENDATIONS FROM CLOSED SESSION

**RECOMMENDATION:** Member Chaplin, Member Crompton

That the recommendations of the Closed Session be adopted.

### **Record of Voting**

For the Motion: Member Chaplin, Member Crompton, Chair Smerdely

On being PUT to the meeting, voting on this Motion was UNANIMOUS. The Motion was UNICONFIRMED MINUTES CARRIED.



CONCLUSION The Meeting was closed at 10:21am.

Chairperson

Item: ASS004-24 T23/001 Landscaping and Ancillary Works

- Author: Team Leader Procurement and Contracts Governance and Senior Procurement and Contracts Business Partner
- **Directorate:** Business and Corporate Services

Matter Type: Committee Reports

### <Summary Section>

### **RECOMMENDATION:**

- (a) That in accordance with Section 178(1)(a) of the *Local Government (General) Regulation 2021*, Council accepts the Tenders that are recommended for T23/001 Landscaping and Ancillary Works, as outlined in the confidential attachments.
- (b) That the General Manager be authorised to execute the Contract with the successful Contractor on behalf of Council.
- (c) That Council inform the unsuccessful Tenderers of the resolution.

### **EXECUTIVE SUMMARY**

- 1. The purpose of this report is to advise Council of the results of the procurement process completed in accordance with Part 3, Division 1, Section 55 of the Local Government Act 1993 for T23/001 Landscaping and Ancillary Works.
- 2. This report provides the background information for Council to enter into a contract with the entities recommended as Principal Contractors. The report details the Request for Tender process undertaken with the confidential matters outlined in the confidential attachments.

### BACKGROUND

- 3. Council contracts works for landscaping and ancillary services on a regular basis to various suppliers utilising adopted funding as per Councils Delivery Program and Operational Plan. To maintain Councils commitment to the community as a leading, people-focused organisation delivering outstanding results for our community and city the services provided in the contract include, but are not limited to:
  - General landscaping services
  - Minor demolition, earthworks and excavation
  - Minor concrete and pavement works
  - Walling (freestanding & retaining)
  - Furniture, fittings and associated structures
  - Stonework
  - Minor turf laying, planting, mulching, drainage and irrigation
  - Other various landscaping maintenance activities
- 4. To ensure Council obtains best value for service by experienced professionals, and to enable services to be delivered in a timely manner, it is proposed that Council establish a panel of suitably qualified and experienced contractors as preferred suppliers to Council for these services.

- 5. Preferred suppliers appointed to this panel will be treated of equal ranking, and while no guarantee of work has been stipulated, preferred suppliers will be further engaged through agreed fixed rates or further competitive quotations as required and in accordance with Councils procurement policies.
- 6. In April 2023 it was determined that that a public tender procurement process was the most appropriate method to approach the market to engage a suitably qualified and experienced panel of preferred contractors to provide landscaping and ancillary services for a period of three (3) years, with the option to extend for a further one (1) year, plus one (1) year at Councils sole discretion.
- 7. Accordingly, an Evaluation Panel was established to develop and finalise the Request for Tender (RFT) documents and Evaluation Plan. The selection criteria as determined by the Evaluation Panel was as follows:
  - Company profile, subcontracting and previous experience
  - Service Delivery
  - Local Economic and Social Recovery
  - Value for money
  - Quality Assurance
  - WHS
  - Environmental Practices
- 8. The Request for Tender (RFT) was advertised via VendorPanel on Thursday 24th August 2023. Tenders closed on Thursday 14th September 2023 at 4pm.
- 9. There were twenty-one (21) submissions received with no late submissions. Submissions were received from the following organisations:
  - Asplundh Tree Expert (Australia) Pty Ltd trading as Summit Open Space Services
  - Auscape Pty Ltd
  - Convil Group Pty Ltd
  - Enterprise Landscapes and Civil Pty Ltd
  - Ezy Pave Pty Ltd
  - Green Options Pty Ltd
  - Growth Civil Landscapes Pty Ltd
  - HI Landscapes Pty Ltd
  - Jag Building & Bricklaying Services Pty Ltd
  - KK Consultants Pty Ltd
  - Mak Construction (Aust) Pty Ltd
  - NSW Building and Civil Pty Ltd
  - Sam The Paving Man Pty Ltd
  - Snippers Lawnmowing Maintenance Service & Sales Pty Ltd
  - State Civil Pty Ltd
  - Suregreen Pty Ltd

- The Trustee for Simpson Family Trust T/A Simpson Landscapes & Consultants Pty Ltd
- The Trustee for The Ryan Unit Trust T/A Landscaping By Design Pty Ltd
- Urban Renew Pty Ltd
- Urban Renew Pty Ltd
- Waratah Lawncare and Garden Management Pty Ltd
- 10. The Evaluation Panel commenced evaluation of all tender submissions and the Panel's recommendation is outlined in this report.

### FINANCIAL IMPLICATIONS

11. Within budget allocation.

### **RISK IMPLICATIONS**

12. Operational risk/s identified, and management process applied.

### **COMMUNITY ENGAGEMENT**

13. No community engagement as a result of this report.

### FILE REFERENCE D24/16089

### ATTACHMENTS

- Attachment 1 Confidential Attachment A T23 001 Landscaping and Ancillary Services (Confidential)
- Attachment 2 Confidential Attachment B T23 001 Landscaping and Ancillary Services (Confidential)

### CONFIDENTIAL ITEMS (CLOSED MEETING)

Council's Code of Meeting Practice allows members of the public present to indicate whether they wish to make representations to the meeting, before it is closed to the public, as to whether that part of the meeting dealing with any or all of the matters listed should or should not be considered in closed session.

### RECOMMENDATION

That in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993, the following matters be considered in closed Meeting at which the press and public are excluded.

That in accordance with the provisions of Section 11(2) of the Act, the reports and correspondence relating to these matters be withheld from the press and public.